



Office of Mayor-Elect Lenny Curry

Infrastructure Sub-Committee Meeting

June 24, 2015

Jacksonville University

Davis College of Business

Public Policy Institute

2800 University Blvd, Room 159

IN ATTENDANCE:

Ed Burr Chair

Derek Igou, Member

Dane Grey, Member

Scott Shine, Member

Rick Morales, Member

Greg Nettuno, Member

Brian Shell, Member

Wight Gregor, Member

Eric Green, Member

Deno Hicks, Member

Mike Anania, Member

Jody Brooks, OGC Representative

Daryl Joseph, SME

Jim Robinson, SME

Chief Charles Moreland, Co-Chair Transition Team

GUESTS:

Dave Herrell, COJ

Bryan Spell, JEA

Mary Beth Ridderman, COJ

Rosemary Weselowski, COJ

Stacey Burch, COJ

Darrell Griffin, COJ

Jon McGowan

Greg Radlinski, CPAC

Mark Merritt, JPL

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John Pittman, CPAC
Michael Chao, COJ
Angie Dixon, COJ
Shamika Baker, COJ
Devron Cody, COJ
Susie Wiles, Transition Team
Chandler Fussell, Transition Team
Ms. Marlene Russell, Transition Team
Ms. Wendy Jones, Recorder

Chair Ed Burr called the meeting to order at 2:03 p.m.

Minutes for the June 22, 2015 joint meeting were presented for review and a motion was made, seconded and approved. Minutes for both Task Force groups were presented with motion and second made for both. The respective Task Forces approved their minutes as presented.

The Chair then asked Wight Greger to present the information that the Task Force on Neighborhoods/CPAC gathered. She provided a printed copy of the discussion summary from the Task Force to the Committee and then reviewed the information. The first part of the information gathered addressed CPAC's regarding their role, make up and challenges. Discussion followed regarding the Neighborhood Bill of Rights and whether it should be codified by ordinance or in the charter. There are no funds to support the CPAC's and their mission. Also discussed were the boundaries of the 6 CPAC's and if the lines should be redrawn to match Council boundaries or Land use and Zoning boundaries.

The Chair summarized that CPAC's are vital, must be funded, must be aligned with City Council and Planning districts as much as possible, and they should be a Neighborhood function.

The Chair mentioned that the Operations Committee has recommended that the Neighborhood Department be reformed. The Task Force looked over past programs, how they worked, what worked well and what did not work. He spoke about the importance of communication between all parties which led to a discussion regarding the 630City Citizen Complaint system and how it was not working as it should. Chief Moreland suggested that the Committee reach out to the Monica Cichowlas, Manger of 630City as to where she thinks 630City would be a better fit.

The Chair summarized that the Neighborhood Department should be re-established as a department, include CPAC's, some of the special neighborhood programs, affordable housing and community programming.

Derek Igou, Chair of the Task Force on Organization then led the discussion regarding the information that they have gathered. There were components of Park and Recreation that was discussed as they

may fit better in Neighborhoods. Daryl Joseph stated that the Community Services component consists of Social Services, Senior Services and Disabled Services. There are a lot of bleed over in those areas that would work in Neighborhoods because it is a citizen facing aspect of the City. Veteran's Affairs was discussed but decided that it was better left out.

The Chair then summarized that now the Neighborhoods Department should also include Social Services, Senior Services and Disabled Services. Also is should be rebranded to reflect these activities.

The Committee made note that there needs to be a strong person leading the Department to be sure that the department does not get to large where it cannot provide citizens the services. Wight Greger said that she did have the original organization charts from when it was created and it took a Director and Assistant Director.

Wight Greger presented that the Task Force felt that the programmatic side: the programs that work should be reinstated as long as they had quantifiable results. They should be measurable, quantifiable and be evaluated.

Regarding the CPACs they should be organized, sustainable and serve a vital role serving outreach and communication. The decision as to whether they are established under ordinance should be left up to Department and Administration.

Derek Igou stated that there is some additional work to do as a Task Force due to the amount of information that they have received. Since Parks & Recreation had already had Community Services removed it leaves them with Recreation and Community Programming, Natural and Marine Resources and the Extension office, which is an extension of the University of Florida and offers programs regarding Agriculture. There is partnering that Parks can do with the Extension office and it is currently in Parks.

The Task Force would like to have some additional discussion regarding programming component. There is discussion regarding using Senior Centers for evening programming.

Neighborhoods and Parks should report upward to the same person.

Sports and Entertainment, the Task Force feels should remain a direct report to the Mayor's office because it helps set policy and there is a collective effort with the Sports Council, SMG, facilities and others. There is a global approach to the management of this area. Big decisions need to be made in short periods of time so it needs to be a direct report. Special Events, under Sports and Entertainment, permits events at Metro Park over 500 people in attendance. Sports, Special Events, Facilities, and Film & Entertainment are under the umbrella of Sports & Entertainment.

Public Works, the way it is currently structured is good. There are a couple of areas of concern.

The Real Estate Division does not have a Chief and has 5 people in the division it is suggested that the Real Estate Division should be made an activity with a direct report to the Director.

The Mowing and Landscape division is new and they consolidated activities from Parks, except for Athletic fields, and the Code Compliance abatements and cuttings. The Code Compliance aspect is more intensive in nature. The Code Abatement needs to be further looked at to see if it may need to be put back under Code Compliance along with the funds.

The Chair stated that they had a good start to the draft of the report. Monday, June 29th is the regular scheduled meeting but the meeting scheduled for July 1st cancelled. Monday's meeting will be a break out of the Task Forces again to complete discussions, and talk about matrix. At the joint meeting at Monday a start of the draft report will be provided to members. The Committee will come back and meet on July 6th to work on the draft and finalize the report. The Committee will then complete the Final Draft which is to be completed on July 8th.

Task Force on Neighborhoods/CPAC's to gather information on 630City.

Opened for public comment – Jon McGowan commented about Sports & Entertainment that they see the big picture and they need to be kept separate.

Meeting was adjourned at 3:31 p.m.



Office of Mayor-Elect Lenny Curry











AGENDA

Date: June 24, 2015

Time: 2:00 p.m.

Committee: Infrastructure Subcommittee Meeting

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| I. | Review & Approval Minutes – 06.22.15 | Ed Burr, Chair |
| | Note: Minutes are from each Task Force meeting on 06.22.15 | |
| II. | Upcoming Meetings – Schedule | Committee |
| III. | Task Force Reports | Wight Greger
Derek Igou |
| IV. | New Business | |
| V. | Public Comments | |
| VI. | Adjourn | |

Name	Planning & Development	Signature
Mary Beth Bridderman	Planning & Development HCDD	
John P. Tidman	CPAC	
Rosemary Nesolowski	PDD / HCDD	
Stacey Burch	" "	
Son McLean	" "	
Richard G. H. A.	MCCD	
Gregory J.	" "	
Hugh Dixon	Dunwoodyman	
Santina Baker	JSEB	
Devon Cody	MCCD	

Subcommittee on Infrastructure – Task Force on Neighborhoods/CPACs

Discussion Summary

From meetings June 17 & 22

- CPACs
 - Perform vital role for civic engagement with City
 - Provides a path for communication between City services and citizens
 - Mayor Appoints members from neighborhood and business associations
 - Authorized by Executive Order 2014-03 (formerly 93-170, 97-211, 01-04 & 07-04)
 - Currently understaffed and underfunded; no funds for activities or marketing
 - Due to budgetary constraints, many core programs discontinued: Neighborhoods Magazine, Communiversity, Mayor's Neighborhood Summit, Matching Grants for civic beautification, leadership training, Crime Free Multifamily Program
 - Need for improvements in lines of communication between City, CPACs, neighborhood and business organizations
 - Neighborhood Bill of Rights
 - Expansion of CPAC members into City CIP and budget processes
- C.A.R.E. System
 - Used to log citizen complaints
 - Needs to be updated to close the loop when issues are resolved
- Neighborhoods Department
 - Does not currently exist, but some functions in Planning Department, 3.25 F.T.E
 - Need for neighborhood planning efforts to be reincorporated into City processes; success with Town Center program, Intensive Care Program, Neighborhood Action Plans
 - Need for updates on Neighborhood Action Plans, including developing and maintaining a comprehensive inventory of projects as completed (current documents are static)
 - Need to develop and maintain a feedback loop between City and neighborhoods using quantitative measures (i.e. ICN)
 - Need for a proactive communications plan with neighborhoods before major city projects/services are undertaken
 - Town Center program stimulates economic activity at the neighborhood level
 - Function as independent department with strong ties to public works, parks, library, code enforcement
 - Some activities could be partially funded through the Foreclosure Registry fund (dedicated source of non-GR revenue)