



## Office of Mayor Lenny Curry

Mayor Elect Lenny Curry  
Blight Transition Subcommittee Meeting  
July 2, 2015

Jacksonville University, Davis College of Business, Public Policy Institute Room 288, 2800 University  
Boulevard, Jacksonville FL 32211

### IN ATTENDANCE:

The Honorable E Denise Lee, Chairman  
Mr. Ivan Rodriguez, member  
Mr. Chris Hagan, member  
The Honorable Suzanne Jenkins, member  
Ms. Jackie Perry, member  
Mr. Tripp Gulliford, member  
Ms. Susan Caven, member  
Mr. Jason Teal, OGC representative  
Ms. Kimberly Scott, SME  
Mr. Jeff Foster, SME  
Ms. Marlene Russell, Staff

### Guest/Visitors:

Jim Robinson  
Caleena Shirley  
Roberta Thomas  
Moses Henry  
Folks Huxford  
William Brinton  
LaCree Caswell  
Wendy Jones, Recorder

The meeting came to order at 11:05 a.m., the Honorable Denise Lee opened the meeting and welcomed the subcommittee members and guests.

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There was a motion and second to approve the minutes from the June 30, 2015 meeting – the motion passed.

The following handouts were provided to all subcommittee members:

- #1 COJ Registered Neighborhood Associations List
- #2 Organizational Charts for Planning & Development Department
- #3 Organizational Structure Chart for Public Works
- #4 Mowing & Landscape Maintenance Division Organization Chart w/ Classifications, census, titles & Salaries
- #5 Cost Summary of Before/After the Creation of Mowing & Landscape Division
- #6 Mowing & Landscape Division Expansion of Contractor Resources for R/W Mowing
- #7 Solid Waste Division answers to questions
- #8 Map of Low to Moderate Income Census Tracts
- #9 Copy of Ordinance 2004-909-E
- #10 Recommendations of William Brinton to Blight Transition Committee

The Chair introduced Folks Huxford from the Planning & Development Department to present the information that was requested from his Department. An overview of how Neighborhood Associations register with the City was given. The Chair asked that contact information and addresses be added to the list of Associations that was provided. The Neighborhoods Division is currently working on updating the list provided. The Chair mentioned that there is a letter and a form which was developed through a Council Committee that is sent out to Neighborhood Associations. A copy of each of those was requested. Discussion followed regarding the needed concentration on Neighborhood Associations instead of CPAC's; reinstating the Neighborhood Summit once a year; and the lack of willingness by Citizens to be involved in Neighborhood Associations.

Ms. Shirley stated that they have a PowerPoint presentation regarding assisting with Neighborhood Associations that she will email to Marlene Russell. There was discussion regarding the Neighborhood Magazine which was published by Neighborhoods; NIVP (Neighborhood Individual Visual Pollution) events in each neighborhoods; and Walk through neighborhoods by the Mayor and Directors of all the Departments. An interactive map that would identify locations of Neighborhood Associations, contact information and a number of different informational items regarding neighborhoods was discussed. It was pointed out that the commercial corridors also need to be focused on when talking about neighborhoods.

Mr. Huxford pointed out that there is currently an issue regarding the enforcement of the Landscape Code and the conflict of who is responsible because Building & Inspection Division is the responsible Division but the workers are paid from an enterprise fund that is derived from permits and must be used toward inspections dealing with the permitting process. After discussion it was noted that this must be

changed through legislation and approved by City Council. The Chair directed that Mr. Huxford needs to take action on this now. It was also noted that currently only Daycares need to provide site plans when submitting plans.

The Chair then called on Jim Robinson, Director of Public Works, to provide the updated information from his Department. The Chair requested that a narrative be provided along with the before and after creation of the Mowing & Landscape Division information; once done it needs to be emailed to Marlene Russell. The Chair also requested a copy of the entire RFP that was put out for the Mowing Contract.

The Committee discussed a need for a policy regarding repeat offenders to the various codes and ordinances.

The City Council has extended the Blight Ad Hoc Committee for another year. It was suggested that there be more hazardous waste events.

There were no additional public comments. The meeting adjourned at 1:10 p.m.



## Office of Mayor Lenny Curry

# AGENDA

**Date:** July 2, 2015

**Time:** 11:00 a.m.

**Committee:** Blight Subcommittee Meeting

- |             |   |                                    |
|-------------|---|------------------------------------|
| <b>I.</b>   | <b>Review &amp; Approval Minutes – 06.30.15</b> | <b>Honorable Denise Lee, Chair</b> |
| <b>II.</b>  | <b>Review of information distributed</b>        | <b>Jim Robinson, – PW, Folks</b>   |
|             |   | <b>Huxford – Planning, Jeff</b>    |
|             |   | <b>Foster – Solid Waste</b>        |
|             |   | <b>Lacree Carswell - Housing</b>   |
| <b>III.</b> | <b>Discuss potential recommendations</b>        | <b>Committee</b>                   |
| <b>IV.</b>  | <b>Public Comments</b>                          |                                    |
| <b>V.</b>   | <b>Adjourn</b>                                  |                                    |
| <b>VI.</b>  | <b>Adjourn</b>                                  |                                    |

# Blight Sub-Committee

July 2, 2015

Name		Signature
The Honorable E Denise Lee	Chair	<i>[Signature]</i>
Mr. Ivan Rodriguez	Member	
Mr. Chris Hagan	Member	<i>PRESENT</i>
Ms. Ali Korman Shelton	Member	
Mr. Alex Coley	Member	
Mr. Paul Astleford	Member	<i>[Signature]</i>
The Honorable Suzanne Jenkins	Member	
Mr. Will Torres	Member	<i>unable to attend</i>
Ms. Jackie Perry	Member	<i>[Signature]</i>
Mr. Tripp Gulliford	Member	<i>PRESENT</i>
Ms. Susan Caven	Member	
Mr. Jason Teal	OGC Representative	<i>[Signature]</i>
Ms. Kimberly Scott	SME	<i>[Signature]</i>
Mr. Jeff Foster	SME	<i>[Signature]</i>
Ms. Rena Coughlin	Transition Team	<i>[Signature]</i>
<b>Guests / Visitors:</b>		
<i>William Skirley</i>	<i>HCDD</i>	<i>[Signature]</i>
<i>Robert Thomas</i>	<i>FCCESA Robert Thomas @ hotmail.com</i>	<i>[Signature]</i>
<i>Thomas Skirley</i>	<i>Family Foundations</i>	<i>[Signature]</i>
<i>John Kelly</i>	<i>DPW</i>	<i>[Signature]</i>
<i>Folk's Harold</i>		