
**JACKSONVILLE POLICE AND FIRE PENSION FUND
ADVISORY COMMITTEE
MEETING SUMMARY – DECEMBER 13, 2017 – 9:00AM**

PRESENT

James Holderfield, Chair
Battalion Chief Sean Hatchett, V. Chair
Lt. Ellis Burns, Police Representative
Cpt. Michael Lynch, Fire Representative
Lt. Michael Shell, Police Representative
Lt. Christopher Stover, Fire Representative
Rick Townsend, Retired Police Representative

STAFF

Timothy H. Johnson, Executive Director – Plan Administrator
Steve Lundy, Assistant Plan Administrator
Chuck Hayes, Pension Benefits Manager
Deborah Manning, Pension Benefits Specialist
Lawsikia Hodges, Office of General Counsel – *via webex*
Bob Sugarman, Fund Counsel – *via webex*

EXCUSED

GUESTS

Randy Wyse, President, Jacksonville Association of Fire Fighters
Jean Paravisini, JFRD

I. CALL TO ORDER

Chairman James Holderfield called the meeting to order at 9:01AM.

II. A MOMENT OF SILENCE WILL BE OBSERVED FOR THE FOLLOWING DECEASED MEMBER:

Mark Douglas Fletcher, Retired Firefighter
Donald K. Whitman, Retired Fire Lieutenant

III. PUBLIC SPEAKING PERIOD

There were no requests for Public Speaking. Public Speaking Period was closed.

IV. CONSENT AGENDA (ITEMS 1-9)

1. MEETING SUMMARY TO BE APPROVED

1. **Summary of the meeting held November 8, 2017**
Copy held in the meeting file.

A motion was made by Sean Hatchett to approve the meeting summary for November 8, 2017, seconded by Christopher Stover. The vote was unanimous.

2. APPLICATION FOR MEMBERSHIP

A motion was made by Ellis Burns to approve the meeting summary for November 8, 2017, seconded by Rick Townsend. Discussion:

Sean Hatchett asked why there was only one application for membership.

Chuck Hayes said that the application should have been on last month's agenda. He said that this new member worked for one day, then left service.

Deborah Manning said that the member was the last member to be admitted to the Police and Fire Pension Fund.

The vote passed unanimously.

3. APPLICATION FOR VESTED RETIREMENT

1. **HORSTMANSHOF, Jon-Kipp**
Date of Vesting November 24, 2017, to be placed on pension October 2, 2018, monthly pension base amount of \$3,053.14.
Police Officer.
2. **MANN, Jason**
Date of Vesting October 6, 2017, to be placed on pension

June 30, 2025, monthly pension base amount of \$1,735.73.
Police Officer.

Michael Shell said that the Advisory Committee should hold Jason Mann's application. He said that Mr. Mann was arrested for taking cash from a crime scene.

Bob Sugarman said that the Advisory Committee should do the same as it has for other members – it should table the application.

James Holderfield asked to clarify that Jason Mann's benefit wouldn't commence for years.

Chuck Hayes said yes, the benefit wouldn't commence until 2025. He said that 'we need a letter from the attorney'. He said that Jason Mann is 'hounding' the PFPF Office.

Ellis Burns said that the burden of proof is on the member.

A motion was made by Michael Shell to approve the Application for Vested Retirement made by HORSTMANSHOF, Jon-Kipp, and to table the Application for Vested Retirement made by MANN, Jason pending the outcome of his criminal case, seconded by Ellis Burns. The vote passed unanimously.

4. APPLICATION FOR TIME SERVICE CONNECTIONS

A motion was made by Rick Townsend to approve the Application for Time Service Connections, seconded by Michael Lynch. The vote passed unanimously.

5. APPLICATION FOR DROP

A motion was made by Sean Hatchett to approve the Application for DROP, seconded by Ellis Burns. The vote passed unanimously.

6. REFUND OF PENSION CONTRIBUTIONS

The Refund of Pension Contributions were verified with supporting documentation and received as information by the Advisory Committee.

7. SHARE PLAN DISTRIBUTIONS

The Share Plan Distributions were verified with supporting documentation and received as information by the Advisory Committee

8. DROP PARTICIPANT TERMINATION OF EMPLOYMENT

The DROP Participant Termination of Employment were verified with supporting documentation and received as information by the Advisory Committee.

9. DROP DISTRIBUTIONS

The DROP Distributions were verified with supporting documentation and received as information by the Advisory Committee.

IV. OLD BUSINESS

1. 2017-10-04CA – APPLICATION FOR MEMBERSHIP

1. **BENTLEY Jr., Thomas M.**
Previously approved under Trustee Rule 13.3 – amended to cleared
2. **HURLOCK, Ryan J.**
Previously approved under Trustee Rule 13.3 – amended to cleared
3. **REYNOLDS, Christopher P.**
Previously approved under Trustee Rule 13.3 – amended to cleared
4. **SWANSON, Anthony T.**
Previously approved under Trustee Rule 13.3 – amended to cleared

A motion was made by Rick Townsend to amend the Applications of Membership to cleared, seconded by Ellis Burns. The vote passed unanimously.

V. COUNSEL REPORTS

Lawsikia Hodges & Bob Sugarman

1. Ordinance 2017-759 – Reemployed Pensioners

Lawsikia Hodges said that this ordinance was requested by JSO. She said that her office has reviewed the legislation, and that there is nothing more to do other than to propose the ordinance to council. She described the ordinance and said that it basically adds three positions which would be able to continue to receive pension benefits following reemployment with the City.

Michael Lynch asked if JFRD would be able to hire the same positions described in the legislation and be covered.

Lawsikia Hodges said that no, the ordinance applies to JSO only.

James Holderfield asked to clarify that these three positions would not accrue a deferred contribution credit.

Lawsikia Hodges said yes, that is absolutely correct. She said that she would update the Advisory Committee on the legislation's progress through the cycle of Council committees.

2. Benefit Corrections / Appeal Policy Update

Lawsikia Hodges said that OGC is still working on this, and unfortunately, other pension matters have been taking up their time. She said that she is hopeful that in the New Year, OGC can scratch this off of the list.

Bob Sugarman agreed with Lawsikia Hodges.

James Holderfield introduced Jean Paravisini, a new Advisory Committee member who will begin his term in January.

Jean Paravisini introduced himself. He said that he is a Firefighter Engineer and has been with JFRD for 8 years, and currently works on Engine 44.

James Holderfield welcomed Jean Paravisini aboard on behalf of the Advisory Committee.

VI. EXECUTIVE DIRECTOR'S REPORT

Timothy Johnson

Timothy Johnson outlined some documents that back up his report. He said that the new ordinance is on the Board of Trustees' agenda for Friday. He said that there was an Actuarial Impact letter written which states that there is no actuarial impact resulting from the ordinance. He said that he anticipates positive comments from the Trustees on the ordinance.

1. Certified Election Results

Timothy Johnson summarized the results of the election of the Advisory Committee:

Active Police Advisory Committee Members:

*James Holderfield: 3-Year Term
Michael Pelletier: 2-Year Term
Michael Shell: 4-Year Term*

Active Fire Advisory Committee Members:

*Jean Paravisini: 2-Year Term
Richard Reichard: 4-Year Term
Christopher Stover: 3-Year Term*

Retired Advisory Committee Member:

Thomas Lumpkin: 4-Year Term

2. Retroactive Benefits Study for Group 1B Retirees Update

Timothy Johnson said that questions arose from the Board of Trustees regarding whether accrued benefits may be changed for members by collective bargaining. He said that Board requested that the attorneys delve into these questions. He said that the Board did not accept the Retroactive Benefits Study, and did not act on its recommendations. He said that there is no new information on this matter other than that the attorneys are working on it.

Lawsikia Hodges said that Mike Mattimore is working on this, and that a call is scheduled to discuss it tomorrow. She said that she would have a better update for the Board of Trustees on Friday.

Michael Lynch asked to clarify if the Board brought up the idea of giving the Members an option to change their benefits at their last meeting.

Timothy Johnson said that the idea was discussed, but the question of whether the Members even have a right to the option.

James Holderfield said that he would support giving the Members the option, assuming it was legal to do so.

3. Quarterly DROP Statistics

Steve Lundy updated the Advisory Committee on the quarterly DROP statistics, noting that there is nothing noteworthy so far this Fiscal Year, other than a slightly older population and higher average years of service.

4. Reemployed Pensioners Employee Benefits List

Timothy Johnson presented the quarterly report from Employee Services identifying all retirees who are reemployed by the City. He said that the affidavit has been delayed, as the process is still being worked on. He said that he didn't want to confuse retirees during their regular annual affidavit season with an additional affidavit. He said that the PFPF Staff is working on a revised affidavit.

5. Share Plan

Timothy Johnson said that he wanted to give the Advisory Committee notice that the Share Plan is on the Board of Trustees' agenda to be discussed this Friday. He said that Members anticipate receiving a Share in January of each year. He said that there is recognition of disagreement of whether the Chapter Funds fall under the 2015 agreement. He said that attorneys are still working on the related opinion. He said that the Board will do what it wants to do, but he has no idea how the Trustees will ultimately act.

James Holderfield said that it has been a rough year, and that union leadership has worked in good faith. He said he hopes that whatever happens as a result will be to the benefit of all.

Timothy Johnson said that the Holiday Bonus was paid in the last paycheck. He said that all parties worked together well on that issue, and that he is optimistic that they can work together on the Share Plan as well.

Randy Wyse said that a grievance will be filed today on the administration of the Chapter Funds, which will give the Trustees some guidance for their Friday meeting.

James Holderfield said that he appreciates everyone's work on this.

VII. NEW BUSINESS

1. Outgoing Advisory Committee Members Recognition

James Holderfield recognized and presented plaques to Michael Lynch, Rick Townsend, Ellis Burns, and Sean Hatchett, thanking them for their service and dedication to the Members of the Fund throughout their years as Members of the Advisory Committee.

Timothy Johnson presented the draft 2018 PFPF calendar to the Advisory Committee. He said that the Board will approve it Friday.

VIII. NEXT MEETING

Wednesday, January 10, 2018 at 9:00AM

IX. ADJOURNMENT

Lawsikia Hodges and Bob Sugarman wished the Advisory Committee a Merry Christmas.

Ellis Burns said that it has been an honor to serve on the Advisory Committee. He said that he has learned a lot. He said that he joined the Advisory Committee during a busy time, and is leaving at a busy time. He thanked everyone for the opportunity.

Sean Hatchett, Rick Townsend, and Michael Lynch thanked everyone, saying that it has been an honor to serve.

James Holderfield said that this is the biggest roll off of the Advisory Committee ever. He said that everyone has learned a lot, and that it is a neat function in which to serve and belong.

Lawsikia Hodges said that a New Member Orientation is being scheduled. She said that Sunshine Law and ethics will be discussed.

Chairman James Holderfield adjourned the meeting at approximately 9:45AM.

NOTES:

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Any person requiring a special accommodation to participate in the meeting because of disability shall contact Steve Lundy, Assistant Plan Administrator, at (904) 255-7373, at least five business days in advance of the meeting to make appropriate arrangements.

The public meeting may be continued to a date, time, and place to be specified on the record at the meeting. If any person decides to appeal any decision made with respect to any matter considered at this public meeting such person will need to a record of proceedings, and for such purpose such person may need to ensure that a verbatim record of the proceedings is made at their own expense and that such record includes the testimony and evidence on which the appeal is based.

Additional items may be added / changed prior to meeting.

Chairman

To be approved at the Advisory Committee Meeting on January 10, 2018