



2020 Jacksonville Neighborhood Awards Competition Application

The City of Jacksonville Neighborhoods Department is pleased to announce the opening of its 2020 Inaugural Neighborhood Awards Competition. Jacksonville's outstanding neighborhoods will be awarded and recognized in a ceremony on Thursday, April 30, 2020 for their activities and programs completed in the 2019 calendar year.

This year's theme is "Make it a *Beautiful* Day in the Neighborhood"

Neighborhood Award

PURPOSE

The 2020 Neighborhood Award Program is designed to recognize the efforts of organized neighborhood groups in Duval County. Neighborhood groups will be awarded for activities that emphasize volunteer activities, leadership and collaborations that benefit their community with programs, events, and artwork or that physically improve or beautify Jacksonville neighborhoods. These awards will highlight the tremendous efforts of Jacksonville community leaders that help to make the City a safe and clean place to live, work, play, shop and visit.

On April 30th, the City of Jacksonville Neighborhoods Department will celebrate the outstanding work of neighborhood organizations across the city for their work toward improving the quality of life in Jacksonville. If your organization completed a neighborhood project or activity in 2019, you are invited to enter the 2020 Neighborhood Award competition provided the minimum application standards are met.

Since all of Jacksonville's neighborhoods are spread out and have many different qualities, the judging criteria should be used to help you complete a successful application. Perhaps your community worked together to create a mural or helped to restore a local park. Or, possibly your community group started a food pantry or a community garden. Your project could be an annual historical neighborhood tour, a "Fun Run" or a program for seniors or the children in your subdivision or apartment complex.

Whether this was the first time your group completed this project/program, or the event happens each year, all applications will be reviewed and evaluated by a panel of judges using the following criteria:

Neighborhood Award - Judging Criteria

- Self Help/Financial Capability (0-20 pts) - The extent of self-help is evident with minimal reliance on outside funding sources; the budget was well documented and realistic.
- Grassroots Involvement (0-20 pts) – The project/activity included significant neighborhood and/or business involvement and cooperation; diversity of participants.
- Innovativeness (0-10 pts) - The project/activity was a creative and unique way to address the neighborhood(s) issue.
- Community Benefit (0-10 pts) - The project/activity benefited the neighborhood as a whole and addressed a need; it improved the health, safety and/or appearance of the neighborhood.
- Sustainability (0-10 pts) - The project/activity illustrated opportunities for self-sufficiency; project/activity included a low maintenance design and an ongoing maintenance plan.
- Leadership Development (0-10 pts) - The project/activity provided opportunities for volunteers to take on leadership roles and develop new skills.
- Partnership Building (0-10 pts) - The project/activity created partnerships with public and/or private entities; and/or with other neighborhoods and community-based groups.
- Volunteerism (0-5 pts) - The extent of volunteer contributions to the project.
- Replicable (0-5 pts) - The potential for the project/activity to be replicated in other neighborhoods.

Neighborhood Award – Eligibility

All neighborhood organizations registered with the City of Jacksonville Neighborhood Services Office are eligible to submit an application in the 2020 Neighborhood Award Program if an organization has developed and completed a project or activity that benefited their neighborhood in January 1, 2019 through December 31, 2019. ***An organization must have completed registration in the Neighborhood Organizations Directory prior to submitting an application for the Neighborhood Award Program using the following link: <https://jaxneighborhoodorganization.coj.net/>. If you need assistance to register your organization, please call the Neighborhood Services Office at 255-8250.**

Recipients of the *Neighborhood Awards cannot have been compensated monetarily or otherwise for the category that they are being recognized.* For example, corporate or business companies that charge a fee for services or that are mainly retail establishments, caretakers, paid companions, groundskeepers, interns, paid staff members or similar are not eligible.

Neighborhood Award – Submission Steps

1. Please complete the Required Application Cover Sheet

Required Application Cover Sheet

APPLICATION INFORMATION:

Name of Project/Activity: _____

Name of Association: _____

Application Contact Person (for additional information/questions): _____

Contact Person's Address: _____

City: _____ State: _____ Zip: _____

Contact Person's E-mail: _____

Organization Project Email: _____

Please check the award category, which best describes your project and the category that best describes your organization. Awards will be scored, and the recipients will be notified on or before April 3, 2020.

All photos used to apply for this award are subject to be used marketing purposes for the 2020 Neighborhood Award program or future awards program applications or marketing materials or other related noncommercial uses. Please note that under Florida's very broad public records law, all information contained in this form are subject to public disclosure.

NEIGHBORHOOD RECOGNITION AWARD (mark one for each category):

A. Project/Activity Category:

_____ Physical Revitalization/Beautification-Single Neighborhood

_____ Social Revitalization/Neighborliness-Single Neighborhood

_____ Multi Neighborhood Partnerships

B. Organization Category:

_____ Neighborhood Association

_____ Homeowner Association

_____ Business Association

_____ Other (Please specify): _____

Additional Information for the award ceremony:

Please share a (50- 100 word) description about the program or project being nominated. NOTE: This information will be shared with the judges and used to describe your program/project during the awards ceremony, should an award be earned.

Neighborhood Award – Submission Steps continued.

In order to help better understand your application, please answer the following questions using no more than five (5) double-sided 8 ½" x 11" white pages:

2. Tell us about your neighborhood and neighborhood organization.
 - Briefly describe your neighborhood.
 - When was your neighborhood association formed? How many people live in your neighborhood? How many people are involved in neighborhood meetings on a regular basis?
3. Inform us about the nominated project or activity.
 - Describe your project/activity. Identify when it started, who initiated it and what you were trying to accomplish.
 - What prompted your organization to develop this project/activity? Please describe circumstances and/or situations that made this a priority for your neighborhood residents.
 - List the six (6) critical steps/tasks your group took to develop/implement this project/activity?
4. Describe the role and level of involvement of neighborhood residents in each of the steps.
 - Why do you think this project was successful? Describe why it was beneficial, how it changed the neighborhood, and any unexpected surprises resulting from the project/activity.
 - If this project involved other partners, who were involved, what role did they play, and how critical were they to the success of the project/activity?
 - If this project/activity was going to be replicated by other neighborhoods, what four pieces of advice and/or lessons would you give to them?
5. Please attach the following items:
 - A copy of the Required Cover Sheet and Application (page 3).
 - A budget showing income and expenses related to the project/activity including, but not limited to: donations, grants, in-kind support and volunteer hours committed.
 - Up to six (6) additional items you feel will help the judges have a better understanding of your project/activity.
6. Applications must be submitted using the following guidelines:
 - Hard copy submissions must be 12 pitch, on 8 ½ x 11 white paper.
 - Electronic documents must be submitted in Word, or other word processing software.
 - Do not submit videos, DVDs, thumb drives or flash drives as part or all of your application.
 - Photos are encouraged (high resolution photos 300 DPI or greater)
 - **DO NOT** staple/bind or send bound applications of any kind. Binder clips are acceptable.

Neighborhood Award – Deadline and Delivery Instructions

All applications **MUST be received* by March 6, 2020 by 4 PM**

Submit to: City of Jacksonville/Neighborhoods Department

214 N. Hogan Street, 5th Floor

Jacksonville, FL 32202

ATTN: Neighborhood Services Office/Lisa Ransom

You may also deliver in person, mail by USPS* or email your application to:

NeighborhoodServices@coj.net

Awards will be scored and the recipients will be notified on or before April 3, 2020.

Should you have any questions about the application process,
please contact Lisa Ransom at: (904) 255-8250
or email NeighborhoodServices@coj.net