

# Southwest Citizens Planning Advisory Committee

## February 11, 2019 Meeting Summary

Lane Wiley Senior Center, 6710 Wiley Road, Jacksonville FL

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### Attendance

#### CPAC Members:

Chair – Hyde Grove Terrace – Shirley Lowry  
Vice Chair – Trinity Ministries – Bruce Tyson  
Budget Automotive Repair – Darrell Barrow  
Budget Automotive Repair – Linda Barrow  
Cedar Hills – Johnny Carter  
Charter Member - Don Ingram  
Hyde Grove Terrace - Peggy Meyers

Murray Hill Historic Preservation - Len Burroughs  
Watermill Masters HOA – Tom Martin

#### Visitors:

Willie Crosby – Sweet Water Church of Christ  
Karen Harris -  
Clara Jean  
Lurece Kelley  
Bill Lewis – Argyle Area Civic Council  
Henry Mooneyhan – Candidate City Council District 14  
Lorraine Patin  
Richard Pedigo  
Jeff & Angelina Stanley  
Denise Vaugeois  
Randy & Pam Wishard

### Staff and Officials:

Council Member at Large Group 2 – John Crescimbeni  
Executive Council Assist. to CM Jim Love CD 14– Kevin Kuzel  
Council of Elder Affairs – Carrence Bass  
DCPS School – Brandon Mack  
Jacksonville Sheriff's Office – Lt. Jessie York  
Jacksonville Public Library – Lynne Baldwin  
Municipal Code Compliance Department – Bruce  
Chauncey  
Neighborhood Services Department – Stephanie Burch  
Neighborhood Services Office – Dan Durbec  
Neighborhood Services Office– Michelle Godwin  
Planning and Development – Lurise Bannister  
Planning and Development – Andy Hetzel  
Republic Services – Bill Brinkley

### Excused:

Pierce Rump – Camalot  
The Walkers – Spring Village  
Fishweir Neighborhood Watch - Bernice Gremer  
Fishweir Neighborhood Watch – Michael Fisher  
Confederate Point Civic Assoc. – James Nolting  
Cedar Hill Estates – Jacquelyn Woods  
Blue Lake Estates - Annette Brown

- 1. Call to Order/Verify Quorum:** Chair Shirley Lowry called the meeting to order at 6:40 p.m. Michelle Godwin verified a quorum.
- 2. Approval of the Previous Meeting Summary:** Tom Martin moved that January's summary be amended to add Bruce Tyson's Cecil Field report, which was omitted. Len Burroughs seconded the motion. CPAC approved.
- 3. Elected Officials' Reports:**
  - City Council Member, At Large, John Crescimbeni, announced that the JEA straw ballot was approved by Duval County voters. Council Member Crescimbeni informed the CPAC about the Tree Commission. He explained the four levels or four programs that are offered. Please visit the COJ website <http://www.coj.net/departments/public-works/tree-commission> to obtain up to date information and learn how to request tree/trees to be planted. Trees obtained through the program must be planted on City owned property.  
Council member, Crescimbeni may be contacted at (904) 630-1381 or [jrc@coj.net](mailto:jrc@coj.net).
  - Kevin Kuzel, Executive Council Assistant to Council Member Jim Love, District 14, announced that a new anti-crime task force has been started and the first meeting was February 8. The task force invites public input, so please be ready to provide your input when the time comes. Mr. Kuzel advised that the owners of Air B&B's or Short Term Rentals are lobbying the state very hard. This would mean that state legislation could trump city ordinances regarding how the Air B&B's or Short Term Rentals are operated. Mr. Kuzel suggested CPAC members think about the issue and contact their state representatives and council members to voice concerns. Mr. Kuzel also announced that the Planning Commission heard and passed Minor Modification 19-03 on Thursday, February 7, 2019. The minor modification would raise the proposed building's height from 45 to 60 feet and the distance from residents would be 150 feet. CPAC member Don Ingram asked if more information regarding the projection of radiation and the impact of cell towers on the human body be shared with the residence. Bill Lewis shared that a day care center has been approved that is sitting directly under a cell tower on the southwest corner of

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Collins and Schindler Roads. Mr. Kuzel will follow up with Mr. Ingram and Mr. Lewis regarding their concerns.

Council Member Jim Love may be contacted at 630-1380 or [jimlove@coj.net](mailto:jimlove@coj.net).

#### 4. Presentations:

- Carrence Bass, Executive Director, Council of Elder Affairs (COEA), announced that the Council on Elder Affairs is looking for members to advocate for seniors. As well as to get out in the community to listen to the concerns and interests of seniors and bring them back to council members and the mayor. There are 19 members; 14 are appointed by council members and five are appointed at large by the mayor. Members must be 55 or older, not employed with the City of Jacksonville or an organization that receives, state, local, or federal funding for senior items or senior services. If you have questions or are interested in a application, please visit the COEA website, [www.bit.ly/COEA-COJ](http://www.bit.ly/COEA-COJ). Carrence Bass may be contacted at (904) 630-4670 or [Cbass@coj.net](mailto:Cbass@coj.net)
- Lurise Bannister, Planning Services Manager Transportation, Planning and Development Department presented on Ordinance #2017-0807. The bill amends Ordinance Code Chapter 804 – Jacksonville Traffic Code – to create a new Part 15 – Truck Route Regulations. The new part provides numerous definitions, establishes “truck route criteria,” provides for the designation of truck routes and the posting of signage, designates the initial list of truck routes, establishes enforcement and penalties, and tasks the Planning and Development Department with providing an educational program in conjunction with the Jacksonville Sheriff’s Office to educate the public about street functional classifications and the location of truck routes. The City Traffic Engineer will install signage to identify designated truck routes. Enforcement of truck route regulations will be performed by the Sheriff’s Office and violations will result in a civil citation for a Class C offense resulting in a \$100 fine. Lurise Bannister may be contacted at (904) 255-7839 or [Lurise@coj.net](mailto:Lurise@coj.net)
- Bill Brinkley, General Manager of Republic Services advised there has been a change in how recycling is processed and sold. Republic Recycling is trying to get back to basics and will only process items that are not contaminated. The goal is to get the contaminated recycling material rate down from the 26.6 percent to 10 percent. Mr. Brinkley encouraged everyone to visit Republic Services website, [www.RecyclingSimplified.com](http://www.RecyclingSimplified.com) to learn more about recycling. Mr. Brinkley offered these recycling tips: don't leave the lids or tops on cans, bottles and plastic jugs if they are wet; don't bag your recyclables they get caught in the single stream recycling systems; soiled paper is considered greasy or wet paper; don't recycle motor oil containers, aerosol cans, or propane tanks. Mr. Brinkley advised Republic will take shredded paper but without the plastic bag. Mr. Brinkley announced that the new recycling schedule will be available by the end of the month and will be color coded like last year's schedule. Mr. Brinkley may be contacted at [bbrinkley@republicservices.com](mailto:bbrinkley@republicservices.com).

#### 5. Staff Reports:

- **Jacksonville Sheriff's Office (JSO)** – Lt. Jessie York reported that body camera training has started for Zone 4 officers and will roll out by the end of March. Lt. York announced that Mayor Lenny Curry and Sherriff Mike Williams partnered on a new initiative called Safe and Sound. The program allows officers to come in either on their days off or prior to their shift to focus on hot spots throughout the city, specifically in Zone 4. This new tactic is making a great impact on crime, the results have been great. Lt. York announced that because of these added resources, crime as decreased within the last 30 days. Robbery home invasions are down 66 percent, robberies to individuals are down 33 percent, carjacking is down 33 percent, robberies to business is down 50 percent, aggravated battery is down 23 percent, residential burglary is down 16 percent, burglary to businesses is down 20 percent and auto theft is down 10 percent, auto burglaries are down 26 percent. Lt. York advised that officers are conducting “Knock and Talks” which involves officers visiting guest at the hotels, just to make their presence known. This has resulted in several arrests and the confiscation of weapons. Lt. York may be contacted at (904) 573-3165.
- **Duval County Public School – (DCPS)** – Brandon Mack, Supervisor, Partnerships, Community Engagement and Volunteer Services, announced that Duval County Public Schools will be hosting several community meetings throughout the City to facilitate discussion about the various options and

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facts about the aging schools in Duval County. The meetings will take place in each of the school board member's districts. The meeting for Planning District 4 will be held at Edward H. White High School February 25, 2019 at 6 p.m. There are several other meetings scheduled during the month of February and are listed on the DCPS website <https://dcps.duvalschools.org>. Mr. Mack also announced that the Department of Family and Community Engagement offers a program called Parent Academy. The program is not just intended for parents, but is designed to support caregivers, parents and community members. The courses are offered in three strands; Student Achievement, Parent and Advocacy, and Personal and Individual Growth. On March 7, 2019 at Edward H. White High School, a class will be held on graduation requirements. The class will begin at 6 p.m. and will provide high school parents/caregivers/students with information regarding graduation requirements to obtain a high school diploma.

Brandon Mack may be contacted at (904) 390-2801 or [mackb@duvalschools.org](mailto:mackb@duvalschools.org)

- **Jacksonville Public Libraries (JPL)** – Lynne Baldwin, Executive Assistant I, announced that the new library schedule will begin March 2, 2019 at regional branches. Ms. Baldwin also announced that free tax assistance will be available on Fridays at the Webb Wesconnett Regional Library from 11 a.m. to 3 p.m. Ms. Baldwin announced that early voting will begin March 4, 2019 through March 17, 2019 from 10 a.m. to 6 p.m. at the following libraries; Argyle, Murray Hill and Westbrook. A Veterans Service Officer will meet with veterans every second Tuesday at the Webb Wesconnett Library from 10 a.m. to 2 p.m. as part of a partnership with the Military Affairs and Veterans Department. Lynne Baldwin may be contacted at (904) 338-4383 or [lbaldwin@coj.net](mailto:lbaldwin@coj.net).
- **Neighborhoods Department** – Stephanie Burch, Director of Neighborhoods, announced that the Housing and Community Development Division is working on their upcoming budget. Universal applications have been released and are due on Friday, February 15, 2019. There are a few housing programs that are either out or will be released soon. One of the projects is the Infill Development Incentive Program, which is a grant or loan program is designed to further the affordable housing goals of the City. Housing will be releasing another round of the Home Revolving Loan Fund, which is available to anyone who is interested in developing affordable housing. If interested, please contact Ms. Burch. Ms. Burch also announced that the Neighborhoods Department had another successful round of Matching Grant applications, twenty three neighborhood matching grants were rewarded for this round. Ms. Burch announced that the Neighborhoods Department has partnered with JSO to provide landlord training. The training is offered once a quarter. If interested, please contact Ms. Burch and she will let you know when the next training will take place. Stephanie Burch may be contacted at 904-255-8902 or [StephanieB@coj.net](mailto:StephanieB@coj.net)
- **Neighborhoods Department – Keep Jacksonville Beautiful (KJB)** – Dan Durbec, Environmental Program Specialist, announced that the St. Johns River Celebration Clean-up will be held on Saturday, March 16, 2019 from 8 a.m. to 12 p.m. There are over 40 sites county wide. Site captains are needed at some of the sites. If you are interested in participating, please call Mr. Durbec at 255-8276. Mr. Durbec also announced that he would be happy to provide bags and gloves for any group that is interested in doing a cleanup in their community. Dan Durbec may be contacted at (904) 255-8276 or [Ddurbec@coj.net](mailto:Ddurbec@coj.net)
- **Municipal Code Compliance Division (MCCD)** – Bruce Chauncey, Zone 4 Compliance Supervisor, announced that 1,062 inspections were completed in Zone 4 between January 14, 2019 and February 11, 2019. These included 136 junk vehicle inspections, 401 nuisance inspections, and 128 nuisance board ups, 245 residential inspections, 32 unsafe structures, 111 zoning, 54 letter sign citations and 12 commercial inspections. The Municipal Code Compliance Division completed 9,390 inspections throughout Jacksonville. Bruce Chauncey may be contacted at (904) 255-7035 or [Brucec@coj.net](mailto:Brucec@coj.net)
- **Planning and Development (PDD)** – Andy Hetzel, City Planner III, presented the following report:
  - **2019-0014 Conventional Rezoning** – East side of Rampart Road, south of Morse Avenue: Request to rezone property from PUD to RMD-A zoning district.

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- **AD-19-01 Administrative Deviation** – 8517 O'steen St.: Request to increase fence height from 4 feet to 6 feet in required front yard.
- **AD-19-017 (companion) Administrative Deviation** – 2841 Doric Ave.: Request to reduce lot area from 9,900 sq. feet to 9,375 sq. feet
- **AD-19-018 (companion) Waiver to Road Frontage** – 2841 Doric Ave.: Request to reduce road frontage requirement from 72 feet to 62.5 feet.
- **2018-0608 PUD Rezoning** – South side of 103<sup>rd</sup> Street, west of Connie Jean Road: PUD rezoning seeks to permit school bus storage expansion.
- **2018-0830 Conventional Rezoning** – 9101 McClelland Rd.: Request to rezone property south of Normandy Boulevard. from PUD-SC to Agriculture zoning district.
- **2019-0039 Conventional Rezoning** – 8480 103<sup>rd</sup> St. on the south side of 103<sup>rd</sup> west of Kinkaid Road: Request to rezone property from CCG-1 to CCG-2 zoning district.
- **2019-0041 Conventional Rezoning** – 10354 Sandler Rd.: Request to rezone property from RR-Acre to RLD-60 zoning district.
- **E-19-05 Zoning Exception** – 5032 San Juan Ave.: Request to permit a single-family dwelling in the CRO zoning district.
- **V-18-13 Zoning Variance** – 7228 Worthington Rd.: Request to increase lot coverage above 50% for accessory structure on property.
- **2019-0069 Conventional Rezoning** – 4040 Ricker Rd.: Request to rezone property from PUD to RMD-D zoning district.
- **2019-0078 Conventional Rezoning** – 1306 Lakeshore Blvd.: Request to rezone property from PUD to RMD-A zoning district.
- **2019-0079 Conventional Rezoning** – 9681 Noroad: Request to rezone property from RR-Acre to RLD-50 zoning district.
- **2019-0081 Conventional Rezoning** – 8835 Hipps Rd.: Request to rezone property from RLD-60 to RLD-50 zoning district.
- **E-19-08 Zoning Exception** – 1660 Lane Ave. S.: Request permit for a daycare for up to 60 children.
- **AD-19-010 Administrative Deviation** – 5120 Salonika Ln.: Request to increase fence height from 4 feet to 6 feet in required front yard.

Andy Hetzel may be contacted at (904) 255-7821 [ahetzel@coj.net](mailto:ahetzel@coj.net)

#### 6. Subcommittee/Liaison Reports:

- **Cecil Area** – Bruce Tyson – Nothing to Report
- **Transportation** – Tom Martin reported for February 6, 2019 North Florida TPO meeting:
  - North Florida TPO approved the 2045 Long Range Update Goals and Objective previously approved by the steering committee. Performance measures will be developed for each goal and will be used in project evaluation.
  - North Florida TPO approved a resolution endorsing the Jacksonville Transportation Authority (JTA) Transit Asset Management Plan.
  - North Florida TPO approved a resolution endorsing the Jacksonville Transportation Authority (JTA) 2019 Performance Targets for the Transit Asset Management Plan.
  - North Florida TPO approved the FDOT request to amend the FY 2018/19 through FY 2011/23 Transportation Improvement Program (TIP) by adding funding for preliminary engineering work of SR 202/JTB from east of I-95 (SR 9) to US 1 and US 1 from south of JTB to north of Mustang Road. FDOT also added an appendix to the TIP for the Federal Highway Administrative (FHWA) for a bike and pedestrian study for the National Park Service/Timucuan Ecological and Historical Preserve, and for safety and facility improvements for the St. Johns Ferry.
  - North Florida TPO approved the staff request to amend the FY 2018/19 through FY 2019/20 Unified Planning Work Program (UPWP). The Federal Transit Administration funding is more than anticipated. This amendment reflects the increase in funds.
  - North Florida TPO received a Smart Region update by Jeff Sheffield, TPO Executive Director. The Smart Region Master Plan focuses on collecting, analyzing and applying data from many sources

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to eliminate fatalities, improve travel time reliability, reduce greenhouse gas emissions, provide ladders of opportunity and grow the region. It contains 33 projects developed in partnership with 30 stakeholder public, non-profit and private sector organizations.

The next North Florida TPO CAC meeting will be held Wednesday, March 6, 2019 at 2 p.m.

- **Neighborhood Coordinator's Report** – No report.  
Michelle Godwin may be contacted at (904) 255-8236 or [michellegw@coj.net](mailto:michellegw@coj.net).
  - 7. Chair's Report** – CPAC Chair Shirley Lowry had no report.
  - 8. Unfinished Business** - None
  - 9. New Business** – None
  - 10. Public Comments/Concerns/Announcements-**
    - Lurece Kelley complained of trash and a overgrowth of trees, grass and shrubs in the ditch located behind the home located at 5441 Moret Drive East.
    - Richard Pedigo and Denise Vaugeois shared that they are having an issue with short term rental property owner Patton Rodgers in their neighborhood. Mr. Rodgers is not properly maintaining his property and several complaints have been made through 630-City. John Crescimbeni and Kevin Kuzel asked to speak with the two residents after the meeting.
    - Karen Harris is having a problem with trucks illegally parking in the field across from her home. These trucks have caused pipes to burst in the field and now the field is flooding.
    - John Crescimbeni announced he will be running for tax collector.
  - 11. Adjourn:** Chair Shirley Lowry adjourned the meeting at 8:45 p.m.
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**Next CPAC Meeting: March 11, 2019** 6:30 p.m. Lane Wiley Senior Center 6710 Wiley Rd., Jacksonville, FL 32210.

**Summary prepared by:** Michelle Godwin, Neighborhood Coordinator, 255-8236 or [michellegw@coj.net](mailto:michellegw@coj.net).

A copy of the audio recording of this Southwest CPAC meeting is available through a Public Information Request by calling 630-CITY. Details about Public Records can be found on the City's Website: [Public Records](#).