

MAYOR'S BUDGET REVIEW COMMITTEE

Agenda for Monday, June 25, 2018

LENNY CURRY, MAYOR

MAYOR'S CONFERENCE ROOM

Excused

- Mousa, Sam - Chair
- Weinstein, Mike - Vice Chair
- Burch, Stephanie - Member
- Elsbury, Jordan - Member
- Hughes, Brian - Member
- Moreland, Charles - Member
- Pappas, John - Member

4th FLOOR, CITY HALL, 2:00 P.M.

CONVENED: 2:00 PM

ADJOURNED: 2:54 PM

Roselyn Chall, Secretary

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Mayor's Office	1	Memo		Minutes from the 6/11/18 MBRC meeting for approval.	Approved 5-0
Advisory Boards & Commissions	2	Memo		Request a special pay increase for the position of Executive Secretary I at higher than budget amount.	Approved 5-0
Employee Services	3	RC18198		Promote an existing employee from an administrative aide to a time and attendance coordinator to be effective 6/30/18.	Approved 6-0
Employee Services	4	Memo		Request a special pay increase for the position of Employee Benefits Supervisor.	Approved 6-0
Finance and Administration	5	TD18305	\$347,400.00	Transfer funds for the purchase of 1 guard shack to replace the ageing one at Fleet Management, connection of one out building to the emergency backup generator, etc.	Approved 6-0
Finance and Administration	6	TD18292	\$10,626.00	Transfer general employee DC pension budget within various General Fund - GSD activities to cover projected year-end negative Departmental variances.	Approved 6-0
Finance and Administration	7	TD18293	\$321,855.00	Transfer internal service budget within various General Fund - GSD activities to cover projected year-end negative Departmental variances in the OGC, copier consolidation and computer system maint / security allocations.	Approved 6-0

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Finance and Administration	8	RC18197		Reclassify a vacant ITA UI/Mobile Application Developer to an AITO - UI/UX Project Manager to be effective 6/30/18. A memo requesting a start rate at higher than budget is attached.	Approved 6-0
Fire and Rescue	9	BT18082	\$1,000.00	Appropriate funds awarded by Walmart to Fire Station #44 for the purchase of exercise equipment for the station.	Approved 6-0
Fire and Rescue	10	RC18188		Promote an employee within the Fire Training activity from an engineer 40 hour to a lieutenant rescue 40 hour to be effective 6/2/18.	Approved 6-0
Fire and Rescue	11	TD18299	\$15,000.00	Appropriate additional Nocatee DRI funds pursuant to ordinance 2012-073-E to purchase blankets and cots for primary and secondary hurricane shelters. The additional appropriation falls within the Mayor's transfer authority [Section 106.304 c] FY17 legislation 2017-184-E.	Approved 6-0
Kids Hope Alliance	12	TD18285	\$534,056.00	Appropriate funds for the SAMHSA High Fidelity Wraparound grant from grant year 2 to grant year 3. Listed on 2017-504-E schedule M	Approved 6-0
Kids Hope Alliance	13	TD18294	\$2,135,000.00	Appropriate funds for the Healthy Families Jacksonville grant in accordance with Ord. 2017-504-E Schedule M. Related RC18-193 (ALM: balance not available in JCOD191ESSN 08201)	Approved 6-0
Kids Hope Alliance	14	RC18193		Re-authorize four FTE's and 1,040 part-time hours in the healthy families grant to be effective 7/1/18. TD18-294	Approved 6-0
Kids Hope Alliance	15	RC18181		Reclassify the vacant director of government affairs & strategic initiatives to a KHA chief program officer to be effective 6/30/18. A memo requesting a start rate at higher than the budgeted amount is attached.	Approved 6-0
Kids Hope Alliance	16	RC18196		Reclassify a KHA Early Learning Coach to a KHA Communications Officer to be effective 7/14/18.	Approved 6-0

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Military Affairs and Veterans	17	TD18300	\$500,000.00	Appropriate defense infrastructure grant funds which targets willing sellers of land-use easements within the AICUZ of OLF Whitehouse which limits encroachment issues around the airfield and minimize community concerns regarding aircraft noise. Grant listed in 2017-504-E B1a Schedule.	Approved 6-0
Military Affairs and Veterans	18	TD18301	\$90,000.00	Appropriate defense reinvestment grant funds to be applied to military base and mission advocacy services provided through the consultants selected by the City of Jacksonville and dept. related travel expenses. Grant listed on 2017-504-E B1a.	Approved 6-0
Neighborhoods	19	TD18271	\$163,000.00	Transfer funding with CDBG to increase the funding necessary for unexpected costs associated with the Wallace Small Senior Center project.	Approved 6-0
Neighborhoods	20	TD18272	\$50,000.00	Transfer funds within State Housing Initiative partnership grant to increase the funding necessary for higher than anticipated demand in the SHIP Down Payment Assistance program.	Approved 6-0
Neighborhoods	21	TD18273	\$51,551.75	Transfer funds for internal services and other administrative cost within the Community Development Block Grant program for the FY 2018 year to date.	Approved 6-0
Neighborhoods	22	TD18274	\$15,160.09	Transfer funds for internal services within the HOME Investment Partnership program for the FY 2018 year to date.	Approved 6-0
Neighborhoods	23	TD18275	\$261,000.00	Appropriate the FY19 EQD Monitoring Demonstration Study funding to conduct critical and highly sensitive air monitoring within Duval County. Listed on 2017-504-E B1a. Related RC18-175.	Approved 6-0
Neighborhoods	24	RC18175		Reauthorize the two positions within the monitoring demonstration study program to be effective 7/1/18. Related TD18-275	Approved 6-0

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Neighborhoods	25	BT18081	\$1,692,722.00	Appropriate funds for the Environmental Quality Division's Gas Storage Tank Cleanup Program's 2019 budget to manage the cleanup of petroleum contaminated sites in Duval. Grant period 7/1/18 through 6/30/19. Grant listed in Schedule B1a. Related RC18-184 (ALM: email to dpt re TD and correct fund bal approp)	Approved 6-0
Neighborhoods	26	RC18184		Re-authorize positions and part-time hours in the gasoline storage tank cleanup program grant. Related BT18-081	Approved 6-0
Neighborhoods	27	Memo		Memo from Diana Seydlorsky, Chief, Housing and Community Development, requesting permission to submit legislation for execution of a Short Term Lease agreement at 1011 Powhattan Street.	Approved 6-0
Office of Economic Development	28	Memo		Memo from Kirk Wendland, OED Executive Director, requesting permission to submit legislation for an Economic Development Agreement by and between the City and Project Grid.	Approved 6-0
Office of Economic Development	29	Memo		Memo from Kirk Wendland, OED Executive Director, requesting permission to submit legislation for an Economic Development Agreement by and between the City and Project Buckeye which is a manufacturer and distributor of children's toys, art and stationary products.	Approved 6-0
Office of the Sheriff	30	TD18297	\$231,120.00	Transfer funds for the FY 2018-19 operating budget of the Criminal Justice Training Trust Fund, which funds the Northeast Florida Criminal Justice Center. Grant is included on the FY18 B1a Schedule.	Approved 6-0
Parks, Recreation & Community Svcs	31	TD18255	\$261,549.00	Appropriate Retired Senior Volunteer Program grant for FY18-19 which actively engaged in the community through volunteerism at nonprofit and public agencies and programs. Grant listed in FY18 B1b Schedule. Related RC18-185	Approved 6-0
Parks, Recreation & Community Svcs	32	RC18185		Re-authorize positions and part-time hours for the retired senior volunteer grant program. Grant listed on the 2017-504-E B1a schedule. Related TD18-255	Approved 6-0

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Parks, Recreation & Community Svcs	33	TD18302	\$3,149,979.00	Appropriate additional grant funds from the US Department of Health and Human Services for the Ryan White HIV/AIDS Program Part A grant. This is the final award. Grant authorized on 2017-509-E. Original appropriation approved by MBRC on TD16-160. This TD brings the total appropriation to \$5,883,343.	Approved 6-0
Parks, Recreation & Community Svcs	34	RC18192		Reclassify an oceanfront park manager position within Hanna Park to an oceanfront park manager - Hanna Park to be effective 6/1/18. A memo requesting a special pay increase is attached.	Approved 6-0
Planning & Development	35	RC18189		Reclassify a position within building inspection from a construction trades inspector to a professional engineer to be effective 6/25/18. A memo requesting a start rate at higher than budget is attached.	Approved 6-0
Planning & Development	36	Memo		Assigned take-home vehicle request for one Inspector (2014 Chev. Silverado).	Approved 6-0
Planning & Development	37	Memo		Assigned take-home vehicle request for one inspector (Chev. Silverado).	Approved 6-0
Property Appraiser	38	Memo		Memo from Jerry Holland, Property Appraiser, requesting permission to amend the FY18 B4c Schedule.	Approved 6-0
Public Library	39	RC18179		Reclassify six vacant library assistant positions to library associates to be effective 6/30/18. A memo for a start rate at higher than budget is attached.	Approved 6-0
Public Works	40	BT18083	\$1,228,996.00	Appropriate funds from SJRWMD which will reimburse 33% of the construction and CEI costs up to a maximum of \$1,228,996 for the Old Plank Road Outfall project.	Approved 6-0
Public Works	41	BT18084	\$346,516.00	Transfer funds from the countywide intersection improvement project to complete design and construction of a right turn lane on Joeandy Road heading south at the intersection of Atlantic Blvd. Unused funds will revert back to the countrywide project upon completion.	Approved 6-0

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Public Works	42	Memo		Memo from Renee Hunter, Chief, Real Estate, requesting permission to submit legislation to execute the 1st Amendment to 121 Financial Credit Union lease - Duval County Courthouse.	Approved 6-0
Finance and Administration	43	BT18085	\$1,299,249.00	Appropriate funds from self-insurance to the General Fund / GSD for Landfill Closure Cost Reserve.	Approved 6-0
Finance and Administration	44	BT18086	\$33,401,502.00	Appropriate funds from General Fund / GSD to Solid Waste Enterprise to meet Landfill closure reserve requirements.	Approved 6-0
Public Works	45	Memo		Memo from Renee Hunter, Chief Real Estate, requesting permission to submit legislation for acquisition of property on Gate Parkway for the location of Fire Station #63.	Approved 6-0
Public Works	46	TD18308	\$500,000.00	Transfer funding to compensate for \$86,000 budget shortfall, CEI services and a project contingency.	Approved 6-0
Mayor's Office	47	BT18087	\$1,404,000.00	Appropriation of fifty percent of the auction proceeds will be contributed to MOCAJax as a one-time gift for the establishment of an endowment fund to be deposited into the UNF Foundation for MOCAJax to acquire, manage and maintain MOCAJax's art collection.	Approved 6-0