

MAYOR'S BUDGET REVIEW COMMITTEE

Agenda for Monday, July 25, 2016

LENNY CURRY, MAYOR

MAYOR'S CONFERENCE ROOM

4th FLOOR, CITY HALL, 2:00 P.M.

		Excused
Mousa, Sam	- Chair	<input type="checkbox"/>
Weinstein, Mike	- Vice Chair	<input type="checkbox"/>
Pappas, John	- Member	<input type="checkbox"/>
Shelton, Ali	- Member	<input type="checkbox"/>
Stewart, Kerri	- Member	<input type="checkbox"/>

CONVENED: 2:00 PM

ADJOURNED: 2:26 PM

Roselyn Chall, Secretary

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Mayor's Office	1	Memo		Minutes from 7/11/16 MBRC meeting for approval.	Approved 5-0
Finance and Administration	2	TD16358	\$3,660.00	Request to transfer salary dollars (due to vacancies during the year) to meet one-time needs of the Office. The funds will be utilized 1) to cover a gap in the contract for the Amplifund grant management software and 2) federal grant compliance training for the Grant Administrator and Grant Compliance Officer.	Approved 5-0
Finance and Administration	3	TD16367	\$24,700.00	Purchase 10 laptops and 10 desktops in order for ITD to begin trouble-shooting, development & testing of applications that will be utilized and supported throughout City government in preparation of deploying Windows version 10 City-wide.	Approved 5-0
Finance and Administration	4	TD16369	\$64,819.00	Transfer available funding within IT Operations to procure 20 laptops with docking stations, 20 desktops and 20 All-In-One computers for purposes of servicing existing technology needs by providing replacement devices within City government.	Approved 5-0
Fire and Rescue	5	TD16357	\$16,524.00	Transfer the salary differential for the remainder of the fiscal year between two District Chiefs and two Captains positions and that of four Lieutenant positions per Ordinance 2015-783-E.	Approved 5-0

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Fire and Rescue	6	TD16321	\$8,854.79	Authorize position to perform warehouse stock clerk duties and deliver equipment and supplies to firestations. Related RC 16-200	Approved 5-0
Fire and Rescue	7	RC16200		Authorize position to perform warehouse stock clerk duties and deliver equipment and supplies to the Fire Stations. Position is currently vacant. Related TD 16-321	Approved 5-0
Fire and Rescue	8	RC16202		Authorize position per Ordinance 2016-213-E, NAACP Settlement Agreement. Salary determination will be made upon offer and acceptance of qualified candidate.	Approved 5-0
Jacksonville Children's Commission	9	TD16352	\$485,000.00	To appropriate the second year of a five year 21st Century Community Learning Center grant from the Florida Department of Education to provide afterschool programs at two elementary schools in Duval County (Hyde Park & San Jose elementary). Grant period is August 1, 2016 through August 30, 2017. Grant funds three (3) full time staff. Listed in Schedule M. Deferred 7/25/16	Deferred 5-0
Mayor's Office	10	TD16370	\$14,999.00	Transfer of funding will support an evaluation service related to the Summer Jobs Program.	Approved 5-0
Mayor's Office	11	TD16345	\$5,750.00	Reallocation of funding to cover part time expenses for September. Related RC 16-206.	Approved 5-0
Mayor's Office	12	RC16206		Transfer hours for support of a part time employee. Related TD 16-345	Approved 5-0
Military Affairs and Veterans	13	TD16318	\$100,559.80	Appropriate existing cash balance of the Jaguar Foundation Grant (FY 13 and FY14 funding) to the FY16 grant to fund grant expenditures and to fund a full time position. Related: RC16-199. Additionally, the department is authorizing a position authorized via the FY16 B1a schedule.	Approved 5-0

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Military Affairs and Veterans	14	RC16199		Authorization requested for one Social Services Specialist SPE. This position will provide direct and connective services for Veterans that are homeless or at-risk for homelessness. The position will maintain the services previously provided by a federal grant funded program. (Council authorization is required)	Approved 5-0
Neighborhoods	15	RC16211		Request to reclassify the Administrative Aide position back to a Customer Relations Administrator. Reclassifying the position will create promotional opportunities for the current Customer Service Supervisors, Customer Service Specialists and Customer Service Representative Seniors. The Customer Relations Administrator was reclassified to Administrative Aide when the ASD Division was abolished. Effective July 25, 2016.	Approved 5-0
Office of Economic Development	16	BT16106	\$422,441.82	Transfer will appropriate funding for the Commercial Development Area and the Façade Renovation Grant Programs. The Public Investment Policy identified both programs as tools for economically distressed areas. Funding will be transferred from Project Pinnacle.	Approved 5-0
Office of Economic Development	17	BT16107	\$432,000.00	The Safariland Group ("Safariland") currently headquartered within the JIA CRA area has 350 employees in Jacksonville and is contemplating an expansion adding 152 new jobs by 12/31/18. The proposed expansion will create 52 QTI level jobs at the Florida State Average wage of \$44,065 and 100 jobs at an average wage of \$33,000. On June 23, 2016 the JIA CRA Advisory Board unanimously recommended that \$432,000 be appropriated from the FY16 JIA CRA Trust Fund to support the expansion.	Approved 5-0
Office of the Sheriff	18	TD16346	\$219,000.00	Move funds to increase Chemical & Drugs to allow for an increase to the Aids Healthcare Foundation contract due to more HIV patients/meds than in previous years. Also move funds to Agency Nursing Services to cover increased costs resulting from hiring difficulties.	Approved 5-0
Office of the Sheriff	19	TD16338	\$39,182.60	To move funds to capital account to purchase 3 Work Assist Vehicles.	Approved 5-0

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Public Works	20	RC16208		Transfer 450 part-time hours from public works - real estate division to JSO special enforcement	Approved 5-0
Public Library	21	RC16210		This change in classification is part of an ongoing reassessment for the entire library system and needs the appropriate staff education and skills to provide 21st Century library services. Library associates require bachelor degrees and provide reference service while library assistants traditionally serve in clerical roles.	Approved 5-0
Public Works	22	TD16362	\$312,485.00	This re-appropriation is necessary in order to true-up an anticipated deficit in the overtime expense line item. Additionally this re-appropriation will fund: additional stormwater outfall ditch maintenance contract awards, clothing/uniforms & safety equipment for staff, repair & maintenance and other operating supplies to be used by in-house staff as part of their daily duties.	Approved 5-0
Public Works	23	TD16359	\$64,585.00	This re-appropriation is necessary in order to fund the remaining mobile equipment needs of the Traffic Engineering Division. Additionally, this re-appropriation will pay for \$46,156 of the cost associated with installation of streetlights on the following roads: Harts Road (\$81,205) and Biscayne Blvd (\$11,334) for a total cost of \$92,539. A subsequent TD will be submitted in order to appropriate funding for the remaining cost of the streetlight installation.	Approved 5-0
Public Works	24	TD16360	\$145,501.00	This re-appropriation is necessary in order to fund: contractual services for guard rail repairs, operating supplies such as concrete and asphalt used by in-house crews to address CARE issues, and small equipment such as concrete saws & air compressors used by in-house crews. Additionally, this re-appropriation will pay for \$46,384 of the cost associated with installation of streetlights on the following roads: Harts Road (\$81,205) and Biscayne Blvd (\$11,334) for a total cost of \$92,539. A prior TD, TD16 - 360 appropriated the remaining funding for the cost of the streetlight installation.	Approved 5-0

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Public Works	25	TD16361	\$110,350.03	This transfer is necessary in order to appropriate higher than anticipated revenues received from settled claims for damage to city property, this TD is also re-appropriating salary and benefit dollars. Newly appropriated and re-appropriated funds will be used to purchase Traffic System software and mobile equipment for the Traffic Engineering Division.	Approved 5-0
Public Works	26	RC16209		Due to the restructuring of the Engineering & Construction Management Division and more specifically the Construction Management Section, a lack of inspectors requires the reclassification of a Special Purpose Employee position to a Civil Service Inspector position. Effective 7/25/2016	Approved 5-0
Public Works	27	Memo		Memo from Stephanie Burch, Chief, Real Estate, requesting permission to submit legislation necessary for City Council approval of proposed lease agreement - Jacksonville Housing Authority - Ash Remediation Program.	Approved 5-0
State Attorney	28	TD16335	\$10,613.85	Transfer is needed to replace desktop computers. At a unit cost of approximately \$700 each, this will allow office to replace approximately 55 computers.	Approved 5-0
Parks, Recreation & Community Svcs	29	BT16108	\$100,000.00	Appropriate \$100K grant from the Jacksonville Jaguars Foundation, Inc. for the football field renovations at 9A/Baymeadows Regional Park.	Approved 5-0
Public Works	30	Memo		Request to fill two Solid Waste Senior Truck Drivers , one at a rate that is within the budgeted amount and one that will be over the budgeted amount at the end of probation & will impact two employees within the division.	Approved 5-0