

MAYOR'S BUDGET REVIEW COMMITTEE

Agenda for Monday, March 13, 2017

LENNY CURRY, MAYOR

MAYOR'S CONFERENCE ROOM

4th FLOOR, CITY HALL, 2:00 P.M.

		Excused
Mousa, Sam	- Chair	<input type="checkbox"/>
Weinstein, Mike	- Vice Chair	<input type="checkbox"/>
Pappas, John	- Member	<input type="checkbox"/>
Shelton, Ali	- Member	<input type="checkbox"/>
Stewart, Kerri	- Member	<input type="checkbox"/>

CONVENED: 2:00 PM

ADJOURNED: 2:19 PM

Roselyn Chall, Secretary

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Mayor's Office	1	Memo		Minutes from 2/27/17 MBRC meeting for approval.	Approved 5-0
Finance and Administration	2	TD17142	\$297,087.00	To transfer budget capacity in order to provide the financial means to add four (4) contractors for the remainder of the fiscal year. Funding derives from realized cost savings involving several vacancies that have been difficult to fill and retain employees along with three (3) positions projected to remain vacant the remainder of the fiscal year.	Approved 5-0
Finance and Administration	3	Memo		Request a start rate to fill the civil service position of Account Clerk at higher than budgeted amount.	Approved 5-0
Finance and Administration	4	Memo		For informational purposes only: Memo from Kevin Stork, Comptroller, presenting a listing of funds recaptured to the General Fund - General Service District, as part of the FY2016 year-end closing process.	Approved 5-0
Fire and Rescue	5	RC17137		Delete twelve vacant firefighter positions from the 2013 SAFER Grant which expired on January 31, 2017.	Approved 5-0
Fire and Rescue	6	Memo		Memo from Kurt Wilson, Chief, requesting authorization to execute the annual MOU for the JFRD Explorer Program. Deferred 3/13/17	Deferred 5-0

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Neighborhoods	7	TD17140	\$85,621.00	Appropriate funds for the EPA Particulate Matter 103 Grant to perform air monitoring for particulate matter within Duval County. Grant period is April 1, 2017 through March 31, 2018. Grant listed on FY17 B1a. Related RC17-138	Approved 5-0
Neighborhoods	8	RC17138		Reauthorize one Environmental Quality Technician position for the FY17 EPA Particulate Matter 103 Grant. Grant Period is April 1, 2017 – March 31, 2018. Position is authorized on the FY17 B1a Schedule. Related TD17-140.	Approved 5-0
Neighborhoods	9	Memo		Request to over-fill the vacant position of AMIO-Departmental Financial Analyst with the Operations Director - Neighborhoods at a higher than budgeted amount.	Approved 5-0
Neighborhoods	10	Memo		Request a start rate for the appointed position of Code Enforcement Administrator position at higher than the budgeted amount.	Approved 5-0
Office of the Sheriff	11	TD17141	\$40,000.00	Transfer funding from the jail's contractual services budget to cover anticipated travel expenditures for prisoner transport.	Approved 5-0
Parks, Recreation & Community Svcs	12	BT17079	\$415,000.00	Transfer funding for costs and capital improvements to Hemming Park related to the amendment to the contract with the friends of Hemming Park.	Approved 5-0
Parks, Recreation & Community Svcs	13	BT17080	\$4,000.00	Transfer funds for food expenditures for the FY17 Ryan White Part A grant and revise the 2016-504-E food and beverage attachment A. The Division is required to provide food for clients and contracted agencies that attend public meetings or events related to the grant program. Related: TD17-136	Approved 5-0
Parks, Recreation & Community Svcs	14	TD17136	\$2,752,210.00	Appropriate grant funds from the US Department of Health and Human Services for the Ryan White HIV/AIDS Program Part A. Grant provides HIV-related health and support services to persons living with HIV/AIDS and residing in the Jacksonville Transitional Grant Area. Grant period is March 1, 2017 through February 28, 2018 and is authorized by Ordinance 2016-559-E. Related RC17-135.	Approved 5-0

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Parks, Recreation & Community Svcs	15	RC17135		Reauthorize four full time positions and 832 part time hours for the FY17 Ryan White HIV/AIDS Grant Program. Grant Period is March 1, 2017 - February 28, 2018 previously approved on 2016-569-E. Related TD17-136.	Approved 5-0
Planning & Development	16	Memo		Assigned take-home/park & ride vehicle request for one Building Inspector.	Approved 5-0
Public Library	17	RC17119		Request permission to reclassify two library clerk positions to library associates. This change in classification is part of an ongoing reassessment of the library's staffing structure.	Approved 5-0
Office of Economic Development	18	Memo		Memo from Kirk Wendland, Executive Director, requesting permission to submit legislation necessary for City Council approval to execute an Economic Development Agreement by and between the City and Project Avalance which provides healthcare information technology services in the United States. The company is evaluating adding 250 high wage target industry jobs in Jacksonville versus two other U.S. cities.	Approved 5-0
Fire and Rescue	19	TD17146	\$15,000.00	Transfer funds within the emergency mgmt preparedness grant to procure facility rental (Prime Osborne Convention Center) and audio/visual services for DHS workshop.	Approved 5-0
Finance and Administration	20	BT17083	\$28,367.54	To appropriate funding from completed and closed capital projects for repair and replacements of security cameras at Brentwood, Brown Eastside, Dallas Graham, Highlands, Bradham Brooks Northeast, Regency, San Marco, Charles Webb, Westbrook and Willowbranch libraries.	Approved 5-0
Public Library	21	Memo		Request to fill the civil service position of Accountant Senior at a higher than budgeted amount.	Approved 5-0
Public Library	22	Memo		Request to fill the civil service position of Conference Center Specialist at a higher than budgeted amount.	Approved 5-0
Finance and Administration	23	Memo		Memo from Kevin Stork, Comptroller - purpose of this memo is to present the Mayor and City Council with the status of the reserves as defined in the Ordinance Code.	Approved 5-0

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Finance and Administration	24	TD17154	\$4,165.00	Transfer funding from part-time salaries for professional services for temporary agency employee for an additional 214 hours and budget (\$3,400) and miscellaneous charges (\$765).	Approved 5-0