

MAYOR'S BUDGET REVIEW COMMITTEE

Agenda for Monday, January 11, 2016

LENNY CURRY, MAYOR

MAYOR'S CONFERENCE ROOM

4th FLOOR, CITY HALL, 2:00 P.M.

		Excused
Mousa, Sam	- Chair	<input type="checkbox"/>
Weinstein, Mike	- Vice Chair	<input type="checkbox"/>
Pappas, John	- Member	<input type="checkbox"/>
Shelton, Ali	- Member	<input type="checkbox"/>
Stewart, Kerri	- Member	<input type="checkbox"/>

CONVENED: 2:00 PM

ADJOURNED: 3:04 PM

Roselyn Chall, Secretary

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Mayor's Office	1	Memo		Minutes from 12/7/15 MBRC meeting for approval.	Approved 5-0
Finance	2	Memo		Memo from the Director of Finance detailing requested personnel changes for the Finance Department including the various RC's and TD's. Agenda items 2 - 8 are the complete package and are grouped by Division.	Approved 5-0
Finance	3	TD16082	\$107,356.00	Transfer two vacant positions and funding from Parks, Recreation & Community Svcs to the Accounting Division. This TD and RC will add one Accountant and one Accountant Senior in the Accounting division. - Related RC16-047	Approved 4-0
Finance	4	RC16047		Add one accountant and one accountant senior position to the Accounting Division. The RC moves two vacant positions from the Parks, Rec & Community Services department to the Accounting Division. Related TD16-082	Approved 4-0
Finance	5	RC16019		Eliminate one Management & Budget Analyst Principal position and create one Capital Improvement Plan Administrator position - effective 1/11/16 (effective date revised by emp svcs)	Approved 4-0

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Finance	6	RC16048		Transfer one position from the General Employee Pension subfund (SF 611) to the Insured Programs subfund (SF 581).	Approved 4-0
Finance	7	TD16083	\$21,365.00	Transfer funding to part-time salaries for a part-time General Liability Receptionist. RC16-049	Approved 4-0
Finance	8	RC16049		Transfer 2,080 part-time hours from the vacancy pool to the self insurance subfund and reclass three positions to provide more clerical support for the liability and workers comp adjusters. Related TD16-083 will transfer funding into part-time salaries.	Approved 4-0
Finance	9	TD16078	\$57,157.00	To increase FY2016 budget for General Liability - actual premium paid for GL/Auto, Policy & Misc. exceeded the original budget amount of \$270,367 by \$57,157. The premium for FY16 is \$327,524.	Approved 5-0
Finance	10	TD16093	\$5,681.20	To reallocate overtime budget to part-time salaries to hire temporary personnel for assistance in the Accounting Division - related RC16-055	Approved 5-0
Finance	11	RC16055		Transfer 160 part-time hours from the Budget Office to the Accounting division (for FY16 only) Related TD16093.	Approved 5-0
Finance	12	RC16062		Transfer 1,000 part-time hours within the Insured Program subfund - effective 12/30/15.	Approved 5-0
Finance	13	Memo		Request for special pay increase for one (1) Accountant Principal with effective date January 16, 2016.	Approved 5-0
Fire and Rescue	14	BT16028	\$43,000.00	To appropriate funds from the Dept. of Homeland Security through the State of Florida Division of Emergency Management for the Homeland Security Grant Program. The grant provides funding for developing and implementing homeland security support programs and adopting DHS National Initiatives as outlined in the scope of work agreement, Two exercises will be conducted: 1 - LNG Regional Tabletop Exercise and 2 - Hurricane Regional Tabletop Exercise for Senior Leadership and Elected Officials.	Approved 5-0

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Fire and Rescue	15	RC16056		Reversal of temporary position previously approved on RC16-040 by MBRC on 11/23/15. Employee has since retired and position is being reverted back to a Fire Communications Officer - effective 1/11/2016	Approved 5-0
Fire and Rescue	16	RC16060		Transfer District Chief position to Suppression. A returning limited duty employee scored high on promotional exam and should have been promoted had he not been injured and took the exam when all others took it. Authorize Captain for Special Projects in the Director's Office.	Approved 5-0
Fire and Rescue	17	TD16098	\$303,757.38	To transfer incumbents and positions within Fire and Rescue to the correct indexcodes. Related RC16-059	Approved 5-0
Fire and Rescue	18	RC16059		Transfer incumbents and positions to the correct indexcode. Related TD 16-098	Approved 5-0
Intra-Governmental Services	19	Memo		Request for salary higher than budgeted amount to fill the appointed position of Jacksonville Business Assistant Compliance Officer.	Approved 5-0
Medical Examiner	20	TD16085	\$2,780.00	The Medical Examiner's Office received the 2015 Paul Coverdell grant awarded by the National Institute of Justice. The funding will be used for forensic investigator training at the Institute of Police Technology and Management.	Approved 5-0
Military Affairs and Veterans	21	TD16099	\$135,000.00	Appropriate funding from the Jacksonville Jaguars Foundation Grant to support third year funding of the City of Jacksonville and Jaguars Veterans Resource & Reintegration Center housed at City Hall. Grant listed in Schedule B1a & authorizes one (1) FTE..	Approved 5-0
Military Affairs and Veterans	22	Memo		Request for increase in salary for one (1) Veteran Placement Specialist/SPE that has assumed the team leader duties.	Approved 5-0
Office of the Sheriff	23	TD16070	\$24,030.00	Transfer funds to capital for the purchase of SWAT Rifles and SWAT Sniper Rifles/Rifle Scopes.	Approved 5-0

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Office of the Sheriff	24	TD16081	\$1,467,012.00	To appropriate \$1,467,012 for hiring 15 Police Officers - \$625,000 of the appropriation is a grant from the U.S. DOJ COPS Hiring Program & \$842,012 is from a local match. Grant is listed in Schedule B1b.	Approved 5-0
Office of the Sheriff	25	BT16022	\$250,000.00	To appropriate additional grant funding from FDLE, with no local match, for the U.S. DOJ COPS Hiring Program approved on FY16 B1b - the additional funding exceeds the 10% threshold and therefore requires Council approval - Grant period is 07/01/2015 through 06/30/16.	Approved 5-0
Office of the Sheriff	26	TD16101	\$64,361.00	To temporarily transfer funding of operating lines to replace items damaged by water during the sprinkler system failure at 1087 Haines Street warehouse on 8/14/15. Risk Management will process a BT through Council to reimburse JSO for these costs.	Approved 5-0
Parks, Recreation & Community Svcs	27	RC16061		Reclassify a Maintenance Helper position to a Maintenance Worker I position in Parks, Recreation and Community Services - Playground and Centers activity - effective 1/11/2016	Approved 5-0
Parks, Recreation & Community Svcs	28	Memo		Request for increase in salary for one (1) Administrative Aide with an effective date of December 26, 2015.	Approved 5-0
Planning & Development	29	Memo		Memo from Tom Goldsbury, Chief, Building Inspection requesting permission to submit legislation necessary for City Council approval to make it "Unlawful to Occupy" if Building Inspection Division has posted an Unsafe Structure notice - enter & occupy.	Approved 5-0
Public Works	30	BT16024	\$10,000.00	The purpose of this project is to manage the design and construction a 245-foot pedestrian bridge that would connect the existing trail network at the Cedar Point Preserve (7116 Cedar Point Road) across Cedar Point Creek to the existing trails at the National Park Service's Cedar Point Property.	Approved 5-0

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Public Works	31	Memo		Memo from John Jones, Real Estate, requesting permission to submit legislation necessary for City Council to approve the closure and abandonment of approximately eighty (80) foot by two hundred seventy three (273) foot right-of-way "Brooklyn Extension" (section of Chelsea Street).	Approved 5-0
Public Works	32	Memo		Request for salary higher than budgeted amount to fill the appointed official position of Operations Director.	Approved 5-0
Public Works	33	Memo		Request for salary higher than budgeted amount to fill the appointed official position of Chief of Engineering Construction Management.	Approved 5-0
Public Works	34	Memo		Request for salary higher than budgeted amount to fill the appointed official position of Chief of Public Buildings.	Approved 5-0
Public Works	35	Memo		Memo from Jeff Foster, Chief of Solid Waste, requesting permission for City Council approval renewal of the Certificate of Public Convenience and Necessity (CON) application renewal for Independence Recycling of Florida, Inc. Clean Debris Processing and Yard Trash Recycling.	Approved 5-0
Public Works	36	Memo		Memo from Jeff Foster, Chief of Solid Waste, requesting permission for City Council approval renewal of the application for a Certificate of Public Convenience and Necessity (CON) renewal for Realco Recycling Company, Inc. 8707 Somers Road C & D Debris Processing and Recycling Facility.	Approved 5-0
Regulatory Compliance	37	TD16087	\$5,000.00	To appropriate reimbursement grant funding from Florida Inland Navigation District to implement litter prevention an education program for Keep America Beautiful Affiliates. Grant period is 10/1/2014 - 9/30/15. To be replaced with a BT==Deferred 1/11/16--1/14/16 after further discussion, the department wishes to withdraw & returning original to department	Deferred 5-0

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Regulatory Compliance	38	BT16023	\$796,003.00	This request will provide funding for nuisance abatement contracting to remove property code violations city-wide in the amount of \$390,041.47 for Municipal Code Compliance and the balance of \$405,961.53 will be transferred to Public Works & split 50/50 between Mowing & Landscape-Private Property and Mowing & Landscape-Private Property Tree Removal.	Approved 5-0
Regulatory Compliance	39	Memo		Memo from John Shellhorn, Chief, Mosquito Control, requesting permission to submit legislation necessary for City Council for acceptance of a \$15,000 grant from the FDOT to develop litter prevention and education programs. Grant period is October 1, 2015 through September 30, 2016. Deferred 1/11/16	Deferred 5-0
Supervisor of Elections	40	TD16100	\$21,012.86	Appropriating additional funds for Help America Vote Act (HAVA) to provide Voter Education for Federal Election.	Approved 5-0
Advisory Boards & Commissions	41	TD16104	\$5,759.11	Transfer will fund a part time position to maintain the Civil Service Board operations (160 part time hours at \$35.48/hour). Full time employee is retiring. Related RC16-068	Approved 5-0
Jacksonville Citywide Activities	42	RC16068		Transfer 160 part-time hours from the vacancy pool to the Civil Service Board - related TD16-104	Approved 5-0
Intra-Governmental Services	43	RC16069		Transfer 1,087 part-time hours from IT operations to IT office of director effective 12/30/15.	Approved 5-0
Jacksonville Children's Commission	44	BT16026	\$701,250.00	Transfer funds from fund balance to increase funding for 2016 summer camps as an expanded measure to keep children safe and off the streets during the summer months. Summer camp funding is up to \$75 per week for five weeks. This funding will provide at least an additional 9,350 weeks. The intent of this legislation is to not only increase the number of children served, but also to allow agencies to expand camp beyond five weeks, if desired.	Approved 5-0

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Finance	45	BT16031	\$290,710.22	To transfer available fund balance from Special Events fund (SF 01A), which would have been part of the recapture, to cure the negative cash balance in the legal aid trust fund (SF 15R) and clean up budgetary balances in this all-years fund per section 106.106 (n) and 2015-504-E section 11.9.	Approved 5-0
Public Works	46	Memo		Draft - site leases for communications facilities on city improvements in the right-of-way.	Approved 5-0