

# Southeast Citizens Planning Advisory Committee

## May 20, 2019 Meeting Summary

NEFAR Temporary Training Room, 10300 Southside Boulevard, Jacksonville, FL 32256

### Meeting Attendance

#### CPAC Members:

Deercreek Owners Association – Carol D'Onofrio Chair  
Oak View Corner Oaks Owner Association – Jon Malmind  
Bartram Springs HOA – Joe Luczak  
Brierwood Neighborhood Association – Nancy Barry  
Blackwood Forest HOA – Pam Fraser  
City Council District 11 – Donna Herrin  
Deercreek Owners Association – Peter Gentry  
Deerwood Owners Association – Ernst Cornehl  
Englewood Full Service School – Ralph Hodges  
Greater Hood Road Community Association – Jim Hill  
Highland Glen HOA – Kathy Soares  
Johns Creek HOA – Todd Ierna  
Pickwick Park Civic Association – Holly DeCardenas  
Pine Forest Community Action Corp – Joyce Brown  
Rose Creek Condominium Association – Henry Rogers  
Secret Cove Civic Association – Gary Weise  
Shiloh Creek Neighborhood Association – Will Herron  
St. Nicholas Area Preservation – Walter Bryant  
The Arc Jacksonville Village – Denise Torres  
The Gables HOA – Debbie Johnson  
Villa San Jose Civic Association – Marj Rothstein

#### Excused –

Alumni Civic Association – Kathleen Perera  
East Hampton HOA – Eric Laner  
Hampton Glen at Deerwood HOA – Abby Howard Murphy  
James Island HOA – Scott Koslowski  
Pickwick Park Civic Association – James Daniel  
Villa San Jose Civic Association – Joanne Parker Griffin

#### Staff and Elected Officials:

City Council District 11 – Danny Becton  
Inspector General Office – Jonathon Parrish  
JPL – Ann Fridl  
JSO – Lt. RR Knecht  
JTA – Cheryl Riddick  
Military Affairs – Caroline Adkins  
Neighborhoods Municipal Code – Robert Crawford  
Neighborhoods Property Analyst – Shaun Rycroft  
Neighborhood Services Office – Rosemary Wesolowski  
Parks, Recreation and Social Services – Keith Meyerl  
Planning and Development – Arimus Wells

#### Guests:

Betty Wolfe – Mandarin Community Club  
Anthony Lewis – Palermo HOA  
Charles Parks – Blair Estates  
Melva Parks – Blair Estates  
Sharon Burt – Blair Estates  
Manny Gonzales Akers – Pickwick Park Civic Association  
Richard Skule - GENA  
Paul Soares – Highland Glen HOA  
Jeanette Burke – JTA Consultant  
Don Peppers – Aladdin Road  
Joanne Peppers – Aladdin Road  
Mark Harrell – Julington Creek Road  
Terry Harrell – Julington Creek Road  
Don Burt – Aladdin Road  
Carmen Mazzeo – Florida Atlantic

- 1. Call to Order/Verify Quorum:** Chair D'Onofrio called the meeting to order. Rosemary Wesolowski verified that a quorum was present.
- 2. Approval of the Previous Meeting Summary:** A motion was made by Will Herron to approve the April 2019 meeting summary and Pete Gentry made a second; the summary was approved.
- 3. Presentation(s):** Lisa Green, Inspector General, Office of Inspector General introduced herself and provided an overview of the Inspector General function. The Office of Inspector General (OIG) was established in October of 2014 by Ordinance Code to provide increased accountability, integrity, and oversight within the City of Jacksonville; this is an independent office. A Charter Referendum was passed in March of 2015, which expanded the OIG's jurisdiction to include Constitutional Officers as well as independent authorities and agencies. The OIG's expanded jurisdiction became effective January 1, 2016.

The mission of the OIG, "Enhancing Public Trust in Government Through Independent and Responsible Oversight," is accomplished through investigations, audit, and contract oversight activities.

The OIG appreciates the assistance of concerned consolidated government officials, employees, and citizens who provide information relating to fraud, waste, and abuse and who strive for an effective and efficient consolidated Government. OIG does not

conduct criminal investigations, but does investigate fraud or duplication of services. OIG does not investigate JSO.

If you would like to speak to the Inspector General or report fraud, waste and/or abuse, you can reach Ms. Green or her team at:

Hotline: (904) 630-8000 | FAX: (904) 630-8003 | E-Mail: [InspectorGeneral@coj.net](mailto:InspectorGeneral@coj.net)

Mail: Office of Inspector General, P.O. Box 43586, Jacksonville, FL 32203

Physical Address: Yates Building, 231 East Forsyth Street, Suite 470, Jacksonville, FL 32202

**Kirby Oberdorfer, Deputy Director, Ethics Office**, provided an overview of the work the Ethic's Office offers.

The basis for government ethics laws are an attempt to regulate conflicts of a public official or COJ employee who is looking out more for their own benefit than for the public interest. The conflict is between the official's personal interests and the public interest. The public official or employee is expected to be focused 100% on the interests of the public, not on how they can use their position to help themselves (or family/friends/business).

Sunshine laws are regulations requiring openness in government or business. Sunshine laws make meetings, records, votes, deliberations and other official actions available for public observation, participation and/or inspection. Sunshine laws also require government meetings to be held with sufficient advance notice, at times and places that are convenient and accessible to the public, with exceptions for emergency meetings.

For CPAC meetings, Sunshine Laws require CPAC meetings to be open to the public, properly noticed (minimum of 24 hours); minutes of these meetings are required to be recorded and available to the public. CPAC members must also follow Sunshine Laws too.

Any communication between two or more CPAC members of the same CPAC on a matter that could come before the CPAC or CPAC Subcommittee can only occur at a noticed meeting and be heard by the public. CPAC members cannot have telephone conversations, hand written notes, emails, texts or communications via social media on any issue that may come up or be voted on at a CPAC meeting. CPAC members can discuss anything outside of CPAC related topics (sporting events, gardening tips, shopping, recipes, movie reviews, etc.) without any concern. A CPAC member can converse with a CPAC member from a different CPAC and discuss CPAC issues, but they cannot discuss CPAC issues with a member from their own CPAC.

Public comment is required at each CPAC and must be recognized before any vote on any topic occurs. CPACs can set a time limit on how long a person(s) or group can have to speak, but they must be given the opportunity.

Gifts to staff or CPAC members from any lobbyist cannot be accepted. It is unlawful to receive a fee, gift, and tip, loan in exchange for work done, vote or motion in the course of your duties as a CPAC member. There is one exception: small food item(s) and flower / plant "appreciation for job well done" gifts. It was recommended not to accept gifts of over \$100 from a person that is a lobbyist; employer of a lobbyist; or is subject to approval from your CPAC even if it is a personal friend. To clarify, a lobbyist is any paid person who

seeks to influence a governmental decision. This is broad and can be someone coming to your CPAC to influence you.

Voting conflicts can occur. Most often conflicts due to your employment (you or your family are doing business with the City of Jacksonville.) Voting conflicts will be handled individually. Individuals will be required to disclose that there is a conflict of interest and complete the appropriate form and not vote on that issue.

For additional information, you can visit <http://www.coj.net/departments/ethics-office/ethics-in-a-nutshell-series>. If you have any additional questions, please contact the Ethics Office at:

Office of Ethics, Compliance and Oversight  
Jacksonville Ethics Commission  
117 W. Duval Street, Suite 225  
Jacksonville, FL 32202  
(904) 255-5510 or Whistle Blower Hotline: (904) 630-1015

#### **Elected Officials Reports:**

**City Council Member Danny Becton, District 11**, informed the CPAC of future development that is planned along A.C. Skinner Parkway (between Belfort Road and Southside Boulevard). Council Member Becton used a map to identify three parcels on A. C. Skinner Parkway that are currently owned by JTA; they were referred to as Parcel A, Parcel B and Parcel C. JTA has the three parcels for sale. Two of the parcels (Parcel A and Parcel B) on the south side of A.C. Skinner Parkway, developers are in the planning stages to develop as multi-family units. When both parcels are developed there would be 700+ units of multi-family living.

Council Member Becton has been working with Nathaniel P. Ford Sr., Chief Executive Officer of the Jacksonville Transportation Authority in regard to Parcel C. Parcel C has a total of 42.55 acres, but only 35 to 40 acres can be developed. Parcel C is currently zoned to be developed as office space, multi-family units or hotels. Council Member Becton has made the recommendation that the City of Jacksonville should purchase Parcel C and develop the land as a multi-facet park. As this area continues to grow in population, there are no parks close to this densely populated area for anyone to enjoy. Council Member Becton asked for the support of the CPAC to help him with this goal and to consider putting this request on the SE CPAC CIP recommendation list.

Contact Council Member Becton at [dbecton@coj.net](mailto:dbecton@coj.net) or 904-630-1383.

#### **4. Staff Reports (3 minute time limit)**

**JSO (Jacksonville Sheriff's Office)** – Lt. Knecht announced that Zone 3 Assistant Chief Short has transfer to the JSO Community Affairs Office and Assistant Chief Paul Restivo is now in charge of Zone 3. Lt. Knecht stated in the SE District (Zone 3) violent crime is down 15% YTD and property crime is down 18% YTD. JSO recently made a big arrest in regard to auto burglaries. Everyone was encouraged to participate in the 9pm Routine; remove your valuables/guns from your car and make sure your vehicle is always locked. It was announced that Florida will become one of the last states to make texting while driving a primary traffic offense under a new bill. The Florida House passed a compromise bill that would make texting while driving a primary offense, as well as create a hands-free area within school zones and construction zones where workers are present.

Contact JSO at Zone 3 Substation-828-5463

**JFRD (Jacksonville Fire Rescue Department)** – not in attendance

**JPL (Jacksonville Public Library)** – Ann Fridl stated JPL will kick off a number of summer programs. One of the biggest summer programs will be Countdown to Summer Learning. The Countdown to Summer Learning program is a summer reading program for children and adults alike. When you check out books at the public library, remember to get your bookmark from the adult or children's desk. Once you read for 15 minutes a day for five consecutive days you can turn in your bookmark for a prize or save up your bookmarks for a larger prize at the end of summer. For more information, visit your local library. The Hi \$5 For Reading Campaign is underway. The Hi \$5 Campaign is the Jacksonville Public Library Foundation's funding appeal for city libraries' six-week summer reading program for children and youth is called Hi \$5 for Reading. Each \$5 donated will provide materials and activities to help students retain over the summer the educational gains they made during the previous school year. It is shown that without reading and math during the summer, children can lose one to two months of learning. Another way to support JPL is becoming a member of the Friends of the Library Group. The South Mandarin Library Friends of the Library group will hold a book sale at the South Mandarin branch on Saturday, July 13, 2019, 10:00 am to 5:00 pm.

For complete details for all upcoming events and activities offered by JPL, please visit: <https://www.jaxpubliclibrary.org/>

**JTA** – Cheryl Riddick introduced Jeanette Burke, JTA consultant. Ms. Burke stated JTA is currently working on their Transit Development Plan (TDP), a 10-year horizon plan intended to support the development of an effective multi-modal transportation system. JTA will look at NFTPO and the community for input. JTA is interested in hearing your thoughts on flow of traffic, bus routes and learn the demand for public transit for you and your community. You can share your feedback with Cheryl Riddick or Suraya Teeple at JTA. Contact Cheryl Riddick at 632-5522 or [criddick@jtafla.com](mailto:criddick@jtafla.com) or Suraya Teeple at 598-8711 or [steeples@jtafla.com](mailto:steeples@jtafla.com)

**Military Affairs** – Caroline Adkins extended an invitation to the CPAC for the Memorial Day Remembrance on Memorial Day at the Veterans Memorial Wall, 1145 East Adams Street (located between TIAA Bank Field and the Baseball Grounds of Jacksonville). The pre-ceremony event will begin at 8:00 a.m. with music presented by the Navy Band Southeast and the Jacksonville Children's Choir. The remembrance ceremony will begin at 8:30 a.m.

**Neighborhoods Code Compliance** – Robert Crawford inquired if the CPAC members were receiving the Code Compliance newsletter and if they liked the newsletter? The CPAC members confirmed that they have received the newsletter and they like and appreciated the information. Mr. Crawford announced that Municipal Code Compliance will conduct a systematic inspection in the Windy Hills community. Contact Robert Crawford at 255-7042 or [robertc@coj.net](mailto:robertc@coj.net)

**Parks, Recreation and Social Services Department** – Keith Meyerl announced JaxParks has 33 outdoor pools that will be open Memorial Day weekend through Labor Day. Outdoor pools are open 1 to 7 pm Monday through Friday; 11 am to 6 pm on Saturdays and 2 - 6 pm on Sundays. JaxParks camps are for ages 6 - 17. Most camps are offered in three, two-week sessions, from June 17 through July 26, 2019. To learn more information about JaxParks Summer Camps visit: <http://www.coj.net/departments/parks-recreation-and-community-services/recreation-and-community-programming/jaxparks-summer-camp>. The 2019 Jacksonville Jazz Festival returns to Downtown Jacksonville over Memorial Day weekend, May 24-27. This is the 39<sup>th</sup> year Jacksonville will host this event. Construction at County Dock Park should begin this summer.

**Planning and Development Department** - Arimus Wells did not have a report, but was available for questions.  
Contact Arimus Wells at [arimusw@coj.net](mailto:arimusw@coj.net)

**5. Subcommittee/Liaison Reports (3 minute time limit) –**

**LUZ (Land Use and Zoning)** – Pete Gentry stated the LUZ Subcommittee reviewed eight applications; no motions or actions will be taken on any of them. Mr. Gentry stated a number of neighbors from the Aladdin Road area attended the LUZ subcommittee to express their concern about a proposed development and impact it will have on the water runoff in the area. Mr. Gentry reminded everyone the second hearing of the proposed Aladdin Road project will be on June 11, 2019 in City Council Chambers. To learn more about the Aladdin Road application, please visit [JaxZoningapplications@coj.net](mailto:JaxZoningapplications@coj.net) and use tracking # 2280. Mr. Gentry encouraged all to attend all the public hearing meetings to express their concerns. For additional questions or Planning and Development Staff Support, please call Arimus Wells at 255-7824 or Connor Corrigan at 255-7844.

**Ad-Hoc:**

**North Florida TPO** – Jim Hill stated at the May NFTPO CAC meeting, the representative approved a FDOT District 2 preliminary engineering project at the western end of J. Turner Butler Boulevard (S.R. 202 or JTB).

**TRUE (Taxation, Revenue and Utilization of Expenditures) Commission** – Jimmy Daniel – not in attendance

**6. Neighborhood Coordinators Report** – Rosemary Wesolowski announced that the Neighborhood Services Office is in the planning stages to offer training classes on Robert's Rules of Order, Condo Association Board Training and Homeowner/Townhome Owner Association Training. The dates, times and locations will be provided in the near future.

Contact Rosemary Wesolowski at 255-8261 or [rosemary@coj.net](mailto:rosemary@coj.net)

**7. Chairs Report** – Chair D'Onofrio welcomed everyone to the NEFAR Office / SE CPAC meeting location. Chair D'Onofrio recognized and thanked Mr. Glen East, NEFAR CEO, for allowing the SE CPAC to meet at his facility. Chair D'Onofrio informed the CPAC that she and Vice Chair Malmind attended a CPAC Chairs meeting with Mr. Sam Mousa, City of Jacksonville Chief Administrative Officer on May 10, 2019. At the CPAC Chairs meeting there was a presentation from the U.S. Census Bureau to complete the 2020 census. In the near future, the SE CPAC will have a presentation from the U.S. Census Bureau.

Chair D'Onofrio reminded the CPAC that the SE CPAC recommendation for the City of Jacksonville Capital Improvement Project (CIP) list is due May 29, 2019. A capital improvement project must have a total cost greater than \$100,000 and a lifespan of more than ten years and must add to, enhance the value of, or extend the life of the City's physical assets. The SE CPAC formed a temporary Ad Hoc subcommittee and met on April 9, 2019. A couple of recommendations were identified at this meeting and some follow up on the 2018 SE CPAC CIP recommendations were identified. CPAC members were encouraged to send any additional CIP recommendations to Rosemary before noon on May 28, 2019.

**9. Unfinished Business -**

- 10. New Business** – Will Herron, Primary Representative for Shiloh Creek Neighborhood Association made a motion to extend an invitation to the St. Johns River Water Management and ask them to attend to the SE CPAC LUZ Subcommittee meetings and

provide professional expertise on permitting on new developments. The motion received a second; there was no discussion. The motion passed.

Gary Weise, Alternate for Secret Cove made a recommendation to have Public Works Storm Water Chief, Steve Long attend a meeting with St. Johns River Water Management to answer additional questions about storm water run-off.

11. **Public Comment-** Shaun Rycroft, Housing Property Analyst informed the CPAC that applications for the Matching Grant Program should be available in August 2019. The deadline to submit the grant application will be in December 2019. If you have any questions or would like to talk to Mr. Rycroft about the potential project, please call 904-255-8272 or email: [srycroft@coj.net](mailto:srycroft@coj.net)
12. **Motion to Adjourn** – meeting adjourned at 8:22 pm

**NEXT MEETING: June 24, 2019 ~ 6:30 p.m.**

**NEFAR Office – 7801 Deercreek Club Road, Jacksonville, FL 32256**

DRAFT