

Greater Arlington Beaches Citizens Planning Advisory Committee

May 22, 2019 Meeting Summary

Pablo Creek Regional Library, 13295 Beach Boulevard, Jacksonville, FL 32246

Meeting Attendance

CPAC Members:

Queens Harbour POA – Ramsey Salem – Chair
Arlington Business Society – Mike Anania
Charter Point Community Association – Bob Barletta
Charter Point Community Association – Patricia Sanders
Communities of East Arlington - Lad Hawkins
Covington Creek HOA – Lenny Hanapel
Covington Creek HOA – Joan Becker
Cypress Cove Good Neighbors – Harley Herndon
Cypress Cove Good Neighbors – Scott Hulett
Hickory Creek HOA – Nell Decoursey
Ibis Point Owners Association – Nina Pougiouklidis
Indian Springs Community Association – Pete Miller
Kensington Association – Tim Keeley
Lucina Lake Association – Kirk Armstrong
Monument Oaks HOA - Eddi Parsons
Old Mill Cove Community Organization – Jerry Petoskey
Osprey Point HOA – Pam Brown
POISE, Inc. – Delmas Harper
Queens Harbour POA – Will Messer
River Woods – St. Johns Landing HOA – Larry Belge
The Woods Community Association – James Blanche
Waterleaf HOA – Justine Wadyko

Excused:

Caroline Forest Homeowners Assoc. - Kacy Evans
Clifton Civic Association - Melody Shacter - Vice Chair
Council Appointee – District 1 – Michele Davis
Hawkins Cove – Kristopher Edewaard
Osprey Point HOA – Amita Agnihotri
The Valley at Hidden Hills – John Roberts
The Valley at Hidden Hills – Barbara Roberts
Waterleaf HOA – Vida McCullough

Staff and Elected Officials:

City Council District 1 ECA – Chester Aiken
Duval County School Board – Elizabeth Andersen
JPL – Michael Sullivan
JSO – Lt. Bouye
JTA – Cheryl Riddick
Neighborhoods Code Compliance – Dennis Steele
Neighborhoods Code Compliance – Bradley Clayton
Neighborhood Services Office – Rosemary Wesolowski
Neighborhoods Property Administration – Shaun Rycroft
Planning and Development – Connie Patterson
Public Works – Steve Long
Parks, Recreation and Senior Services – Robert Skalitzyk

Guests:

Nancy Carrier – Girl Scouts
Richard Becker – Covington Creek HOA

Call to Order/Verify Quorum- Chair Salem called the May 2019 GAB CPAC meeting to order at 6:30 pm. Rosemary Wesolowski verified that a quorum was present.

Approval of the Previous Meeting Summary – The April 2019 meeting summary was approved by the CPAC.

Presentation(s): **Lisa Green, Inspector General, Office of Inspector General** introduced herself and provided an overview of the Inspector General function. The Office of Inspector General (OIG) was established in October of 2014 by Ordinance Code to provide increased accountability, integrity, and oversight within the City of Jacksonville; this is an independent office. A Charter Referendum was passed in March of 2015, which expanded the OIG's jurisdiction to include Constitutional Officers as well as Independent Authorities and Agencies. The OIG's expanded jurisdiction became effective January 1, 2016.

The mission of the OIG, "Enhancing Public Trust in Government Through Independent and Responsible Oversight," is accomplished through investigations, audit, and contract oversight activities.

The OIG appreciates the assistance of concerned consolidated government officials, employees, and citizens who provide information relating to fraud, waste, and abuse and who

strive for an effective and efficient consolidated Government. OIG does not complete criminal investigations, but does investigate fraud or duplication of services. OIG does not investigate JSO.

If you would like to speak to the Inspector General or report fraud, waste and/or abuse, you can reach Ms. Green or her team at:

Hotline: (904) 630-8000 | FAX: (904) 630-8003 | E-Mail: InspectorGeneral@coj.net

Mail: Office of Inspector General, P.O. Box 43586, Jacksonville, FL 32203

Physical Address: Yates Building, 231 East Forsyth Street, Suite 470, Jacksonville, FL 32202

Kirby Oberdorfer, Deputy Director, Ethics Office, provided an overview of the work the Ethics Office offers.

The basis for government ethics laws are an attempt to regulate conflicts of a public official or COJ employee who is looking out more for their own benefit than for the public interest. The conflict is between the official's personal interests and the public interest. The public official or employee is expected to be focused 100% on the interests of the public, not on how they can use their position to help themselves (or family/friends/business).

Sunshine laws are regulations requiring openness in government or business. Sunshine laws make meetings, records, votes, deliberations and other official actions available for public observation, participation and/or inspection. Sunshine laws also require government meetings to be held with sufficient advance notice, at times and places that are convenient and accessible to the public, with exceptions for emergency meetings.

For CPAC meetings, Sunshine Laws require CPAC meetings to be open to the public, properly noticed (minimum of 24 hours); minutes of these meetings are required to be recorded and available to the public. CPAC members must also follow Sunshine Laws too.

Any communication between two or more CPAC members of the same CPAC on a matter that could come before the CPAC or CPAC Subcommittee can only occur at a noticed meeting and be heard by the public. CPAC members cannot have telephone conversations, hand written notes, emails, texts or communications via social media on any issue that may come up or be voted on at a CPAC meeting. CPAC members can discuss anything outside of CPAC related topics (sporting events, gardening tips, shopping, recipes, movie reviews, etc.) without any concern. A CPAC member can converse with a CPAC member from a different CPAC and discuss CPAC issues, but they cannot discuss CPAC issues with a member from their own CPAC.

Public comment is required at each CPAC and must be recognized before any vote on any topic occurs. CPACs can set a time limit on how long a person(s) or group can have to speak, but they must be given the opportunity.

Gifts to staff or CPAC members from any lobbyist cannot be accepted. It is unlawful to receive a fee, gift, and tip, loan in exchange for work done, vote or motion in the course of your duties as a CPAC member. There is one exception: small food item(s) and flower / plant "appreciation for job well done" gifts. It was recommended not to accept gifts of over \$100 from a person that is a lobbyist; employer of a lobbyist; or is subject to approval from your CPAC even if it is a personal friend.

To be clear, a lobbyist is any paid person who seeks to influence a governmental decision. This is broad and can be someone coming to your CPAC to influence you.

Voting conflicts can occur. Most often conflicts due to your employment (you or your family are doing business with the City of Jacksonville.) Voting conflicts will be handled individually. Individuals will be required to disclose that there is a conflict of interest and complete the appropriate form and not vote on that issue.

For additional information, you can visit <http://www.coj.net/departments/ethics-office/ethics-in-a-nutshell-series>. If you have any additional questions, please contact the Ethics Office at:

Office of Ethics, Compliance and Oversight
Jacksonville Ethics Commission
117 W. Duval Street, Suite 225
Jacksonville, FL 32202
(904) 255-5510 or Whistle Blower Hotline: (904) 630-1015

Elected Officials Report:

Chester Aikens, City Council District 1 ECA – on behalf of Council Member Morgan, Mr. Aikens shared the following update:

- Council Member Morgan will hold her next Town Hall meeting on Monday, June 3, 2019 at 6:00 pm at the River City Baptist Church, 6801 Merrill Road, 32277. This meeting will focus on the proposed Renew Arlington Zoning Overlay and allow community feedback.

Elizabeth Andersen, Duval County School Board, District 2 - introduced herself to the CPAC and defined the boundaries of the area she was elected to represent. It was stated that Superintendent Greene has presented a finalized Facilities Master Plan to full school board. Duval County School Board members plan to ask the Jacksonville City Council to schedule a November 5, 2019 special election to order to increase the local sales taxes a half-cent to help pay for the \$1.95 billion Facilities Master Plan. The Facilities Master Plan contains an array repairs, renovation, school closures and new construction for the county's schools.

Ms. Andersen clarified that the shooting at a recent Terry Parker High School football game occurred in the parking lot of the school, not in the stands at the football game. All football games have security and/or police in attendance. Each person that attends a football game must pass through a metal detector wand before then enter the game.

CPAC Member Nina Pougliouklidis informed Ms. Andersen about the ongoing traffic/safety issue associated with Alimacani Elementary School on San Pablo Road.

CPAC Member Lenny Hanapel stated for the record she has reached out to Council President Bowman and requested that he hold a community meeting on the upcoming widening project of San Pablo Road and she has not heard back from him yet.

Staff Reports:

JSO (Jacksonville Sheriff's Office) – Lieutenant Bouye announced that overall crime in Zone 2 is down. There was a slight increase in home invasion/robberies and auto theft/robberies. Most vehicles that have been burglarized have been left unlocked; several left the keys in the car. Lieutenant Bouye stressed the 9:00 pm Routine and encouraged everyone to not leave valuables, money, wallets and guns in their vehicles unattended.

Zone 2 substation – 9501 Arlington Expressway – 904-726-5100

Jacksonville Public Library – Michael Sullivan, provided the following updates:

- The Hi \$5 For Reading Campaign is underway. The Hi \$5 Campaign was designed to keep children reading over the summer. It is shown that without reading and math during the summer, children can lose one to two months of learning.
- Friends of the Jacksonville Public Library held a book sale May 16 to 18, 2019. It was announced that books can be purchased from the Friends of the Jacksonville Public Library Book Store on Tuesdays from 9:00 am to Noon; Thursdays 9:00 am to Noon and Saturdays 9:00 am to 3:00 pm. This book store is located at 3435 University Boulevard N., 32277. For more information please call 904-630-2304 or visit FJPL.ORG
- JPL will offer Countdown to Summer Learning again this year. Countdown to Summer Learning is a summer reading program for children and adults alike. When you check out books at the public library, please remember to get your bookmark from the adult or children's desk. Once you read for 15 minutes a day for five consecutive days you can turn in your bookmark for a prize or save up your bookmarks for a larger prize at the end of summer. For more information, visit your local library.
Jackie Spiritas – spiritas@coj.net

JTA – Cheryl Riddick provided the following updates:

- Ms. Riddick reminded CPAC members that they can go to the beach and not worry about driving or parking on the First Coast Flyer Red Line. Visit www.JTAFLA.com for complete details.
- JTA is responsible for the San Pablo Road widening project and JTA will host a public meeting on the project in the near future. Ms. Riddick will share the details for the meeting once they are available.
- JTA currently has a project on Kernan Road. This project is probably impacting the Waterleaf community. Ms. Riddick stated she would get the contact information from Rosemary so JTA can communicate with the Waterleaf neighborhood.
- **Neighborhoods Department (Municipal Code Compliance Division)** – Dennis Steele announced: Code Compliance in Zone 2 currently has four staff members and they have completed 1819 inspections in the past 30 days.
Dennis Steele, 255-7041 dstele@coj.net

Parks, Recreation and Senior Services – Bob Skalitsky shared the following:

- On Saturday, June 8, 2019, Parks and Recreation will offer Family Health and Fitness Day at several parks. A variety wellness resources and fun events for the whole family will be offered. A handout with complete details was provided.
- JaxParks Summer Camp will be held June 17, 2019 - July 26, 2019 at 14 sites citywide. For Summer Camp information 904-255-7932.
- The Boardwalk at the Lions Club Park is currently in the contract phase; they hope to start construction to re-build the boardwalk in the next month or two.
- Currently contractors are paving the entryway in the Reddy Point Park.
- Hanna Park is now open. The restrooms have been renovated; new splash-pad added; new access to the beach was added and they added new picnic pavilions.
- Camping is available at part of Huguenot Park. Currently there is a road re-alignment project underway. Once the road work project has been completed, addition camping sites will come online.

Planning & Development Department – Connie Patterson did not have a report, but was available for questions.

Connie Patterson, 255-7822 or Constancep@coj.net

Public Works – Steve Long made the following announcements:

- Public Works is proactively working to eliminate/minimize flooding.
- Do not put anything down the storm drains.
- Call 630-CITY to report any blocked storm water drains.
- Public Works is working proactively to clear drainage ditches.
- If you see an issue, please call 630-CITY to report.

Steve Long, 255-4283 or slong@coj.net

Subcommittee/Liaison Reports (3 minute time limit):

LUZ (Land Use and Zoning)/Governmental Affairs –Mike Anania stated they reviewed three application and no motions or actions will be made.

Beautification/Parks – Larry Belge – no report

Environment – Lad Hawkins – no report

Membership – Chair Salem introduced Scott Hulett the alternate member for Cypress Cove Good Neighbor Group and presented him with his CPAC Mayoral Appointment letter.

Transportation – Will Messer – no report

Ad-Hoc Committees:

TRUE (Taxation, Revenue, and Utilization of Expenditures) Commission – John Roberts – not present

North Florida TPO – Will Messer – no report

Neighborhood Coordinator Report – Rosemary Wesolowski informed the CPAC that:

- The Neighborhood Services Office will offer training in August 2019 for Roberts Rules of Order, Condo Association Board Training and Homeowner/Townhome Owner Board Association Training. As soon as details are available they will be provided.
- Provided the CPAC with a handout that contained the 14 CIP recommendations that the GAB CPAC membership submitted.

Chairs Report – Chair Salem lead a discussion in regard to the GAB CIP recommendations. It was determined the CPAC members would vote and rank the top three CIP recommendations to be submitted as their final 2019 recommendation report. Chair Salem conducted the voting process and 4 recommendations were made. The fourth recommendation was due to a tie.

Chair Salem informed the CPAC that the Quarterly CPAC Chair meeting with Mr. Sam Mousa, City of Jacksonville, Chief Administrative Officer was held on May 10, 2019. At the meeting, they had a presentation from the US Census Bureau.

Unfinished Business – none

New Business – none

Public Comment:

Shaun Rycroft, Housing Property Analyst provided the CPAC members with a flyer for the upcoming Matching Grant Program. Mr. Rycroft reviewed the details of the

program and stated the applications will be available in August 2019 and due in December 2019. For additional information or question contact Mr. Rycroft at 255-8272 or SRycroft@coj.net.

Nancy Carrier informed the CPAC that she is involved with her daughters Girl Scout troop and the girls are looking for community projects. If you have any ideas or suggestions, please see her after the meeting.

Motion to Adjourn

**The next meeting of the District 2 CPAC will be Monday, June 10, 2019 at 6:30 pm
at the Pablo Creek Regional Library, 13295 Beach Boulevard, Jacksonville FL, 32246**

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