

**City/JTA Interlocal Agreement  
FAC/PAC  
Organizational Meeting  
February 15, 2002**

In attendance:

**JTA:**

Derek Morse  
Steve Arrington  
Roger Sharp  
Janice Sampson

**CITY:**

Sam Mousa  
Joe Miller  
Shari Shuman  
Dave Schneider  
Taye Brown  
Chris Boruch  
Jim Meyer  
Maria Williams  
Rex Holmlin  
Lisa Rowe-Baer  
Bob Johnson  
Ed Doughty  
Rick Mullaney  
Alberta Hipps

**FAC/PAC**

Mac McGriff  
George Robbins  
Charles Spencer  
Cindy Stover

**JEA**

Ed Dendor  
Helen Kehra

**OTHER:**

Mike Murphy – E&Y  
Lisa Miles – E&Y  
Jack Gabriel

Absent:

Doug Layton

- I. Welcome and Opening Remarks  
Shari Shuman welcomed everyone and called the meeting to order; confirmed a quorum is present and meeting would proceed.
- II. Approval of Previous Meeting Minutes  
Motion was made to approve previous meeting minutes and seconded. Minutes stand as reported.
- III. Financial Administration Status - Shari Shuman  
Mike Murphy and Lisa Miles – Ernst & Young (E&Y)
  - A. Better Jacksonville Plan Financial Audit by E&Y:  
E&Y reviewed semi-annual & annual report basis.  
Appropriate handling by the City in the first year the system has been in place.  
Controls are in place, expended properly, invoices segregated properly. Overhead was tested, no exceptions found.  
\$1.8 mil expenses of Sept. 30, 2001, by JTA; \$46 mil by City. Project list appropriately done.  
E&Y will most likely engage in follow-up on an annual report basis. Program review will be delivered to board members next week.

B. Project Report

Expenditures Package include reports for City & JTA.

1. Transportation Program:

City – No problems.

JTA – No problems.

2. Infrastructure – Interest earnings are more than expected due to bonding.

Principal expense interest is more – due to bonding.

Capital expenditures – gaining now.

3. JTA – Good. No problems.

Report due from bank as fiscal agent week of 2/18/02. To be discussed at April meeting.

4. End of Year Summary Report – Shari Shuman

C. Debt Management Policy Outline Review

Working on debt management policy strategy/variables, an outline is presented in package today. A more detailed report will be presented at April meeting. City has AA ranking on bond ratings.

D. General Discussion

Reviewed outline for comments, legals, bonds, policies, and interest rates; Benchmarking other cities, Risk Management policies, etc.

IV. Project Administration Committee

Joe Miller – Chair

A. Project Status Reports

Arena/Ball Park

Dave Schneider

Arena: Design Status: Value Engineering Construction status: Real Estate acquisition of the new Trolley lot, foundation, and utilities are expected early March. Turner/Perry-McCall, contract expected to be executed today. Demolition to start February 18, 2002, of former trolley lot, tree clearing has been permitted. Begin actual work in arena site area, GMP for Arena, April 5, 2002. Ball Park: Finalizing contract with Barton-Mallow taking to PSEC 2/19/02 if approved, they could start work by 2/25/02.

Main Library/Six Branches

Rex Holmlin

Have had two teleconferences and one pre-negotiation with Robert A.M. Stern, Architect on Main Library. Expect fee proposal from them in a week to ten days, then to get site ready for work. Garage site now belongs to the City, tenants have vacated the premises, site has been fenced, and asbestos survey has been completed of those buildings. Video recorded the 2 LaRose Buildings, and Rhodes Building for archives. Branch library recommendations have been made to the Mayor, he has selected six architectural firms for those branches and negotiations have been started.

Twelve renovations to go to PSEC shortly. San Marco site acquisition bid came in 20% under estimate.

Mr. Mousa stated that the Library Board of Trustees has asked the Mayor to delay completion date of Main Library from 6/03 to 12/04. BJP officials concur.

Courthouse Chris Boruch

Design competition kick-off will be February 27, with two workshops planned; the first to be at the end of March and the second, the end of April. Formal presentations to PSEC, June 25, and PSEC discussion June 26. Program on track.

Neighborhood Street Resurfacing/Sidewalks Ed Doughty

Mr. Miller noted this is Ed Doughty's last meeting and wished him good luck in the future, as he is retiring. Ed thanked Mr. Mousa and Mr. Miller for the opportunity they had given him to work together and to be involved in such a monumental undertaking.

Resurfacing completed to date: 366 miles

Drain line replacement at 120 PO's, had planned to be at 30%, but are actually at 37% complete; quality of work very good; over the 20 mile mark for sidewalks construction.

Mr. Mousa announced that he, Mr. Miller and Mr. Westbrook will be looking for an individual to step in and continue this work as Mr. Doughty retires.

Equestrian Center Taye Brown

Second Community meeting is scheduled for 2/25/02, for the Equestrian/Community Center project. Final design agreement is in place with Gresham/Smith and Partners; Boynton, Rorthchild Rowland is the Architect. The preliminary site plan has been approved by Planning & Development. Construction Manager pre-proposals due today, proposals due March 1, 2002. Mr. Mousa announced that an RFP would be on the street today 2/15/02, soliciting proposals for a private operator/manager for the Equestrian/Community Center. Hopefully by the end of March there should be a list of qualified bidders to choose from in order to get management of Equestrian Center privatized.

Roadway and Infrastructure Improvements – Joe Miller

Various Road Project flow-line packages in distributed are self-explanatory.

Packages will be distributed to Council Members-at-Large.

JEA Septic Tank Phase Out Ed Dendor

Status given and examples of work were shown in slide presentation. JEA folders of presentation were provided with tracking of money, dates, etc. Six areas to be worked are (Pernecia, Murray Hill, Glenlea, Lake Forest, Scott Mill and Oakwood Villa Estates) declared sanitary nuisance by the Duval County Health Department from initial list of 27 candidates. Area residents are very pleased with preliminary progress.

## JTA Projects

Steve Arrington

Argyle Forest - Contract One 50% design

Contract Two 30% then to plan next public meeting

McDuff Avenue – Consultant selected

Heckscher Drive – 60% review – 1<sup>st</sup> contract

Baymeadows Road/Southside Boulevard - Selected consultant with Notice to Proceed for 12/02, wrapping up public involvement.

J. Turner Butler Boulevard – Work accelerated

9A - Consultant selected, negotiations begun & accelerated

9A-Belford-St. Johns Bluff with three design build firms, bid proposals due 4/3/02, will have scored by 5/15/02.

Atlantic/University – Plan & design study - work stopped. Process to TEE. Working with Councilwoman Brown.

## Southside/Merrill presentation given by Jack Gabreil, Design Professional

Design calls for grade separation with Southside Boulevard to go above Merrill Road that will be four laned. Three design-build firms waiting on bid proposal 4/3/02, open bids 5/15/02, after technical scores, then sign contract with selected design-build firm. R/W acquisition will hopefully be completed by July or August 2002.

## Southside Boulevard/Baymeadows Road Interchange – Mr. Mousa and Mr. Morse

Mr. Mousa strongly recommends that this process needs more study before any further work is performed. Mr. Mousa will get with Mr. Morse regarding further formal direction as whether or not to stop work on this project.

Atlantic Boulevard/University Boulevard

Is in Citizens' Advisory Committee

## Minority Business Opportunities

Mr. Mousa asked for clarification on the distributed report not having the JTA Capital shown on the report.

Mr. Mousa pointed out that there is a document in distribution package, which reflects the Mayor's comments to JEDC regarding the MBO Program.

## Telecommunication

Rick Mullaney

Ed Dendor – JEA – communication duct being installed into new roadwork projects.

Libraries - Rex Holmlin

Working on technology for PC's, laptop connections, wireless zones, design materials that won't interfere with future wireless applications, distant learning applications, video on demand, collaborative meeting technology. Design needs flexible backbone to facilitate continual update technology. "Tiger Team" made up of library staff, BJP staff, Heery International, and ITD employees working aggressively on technology applications. Derek Morse stated that he thought it would be a good idea if Rex Holmlin addressed the Library Board regarding the technology issue.

Courthouse

Chris Boruch

Assembled technology subcommittee working with planners and managers on the building operations systems, security technology, and court technology. Cableways to be built into system for future updates. Architects have technology sub-consultants in place to get most efficient systems in place.

Telecommunication

Councilwoman Alberta Hipps

Rick Mullaney has drafted a Joint Project Agreement Resolution for Master Plan of the technology infrastructure for the BJP. This Joint Resolution is to develop Master Plan and build-out of countywide network. This would involve Public Works, JEA and JTA. Mr. Mullaney addressed the idea that it might be an economic advantage to lay the conduit now with "dark fiber" to be lit later. Task force has been formed to offer technical assistance and support, made up of the Executive Director of the JTA, Director of Public Works, Managing Director of JEA, and the Council Auditor. Mr. Mullaney asked that this issue be acted on soon.

Councilwoman Hipps - The Resolution has a specific "date certain" of 180 days, from the time the Mayor signs the resolution. Mr. Mousa asked that he see a map/network as to what is being done, what is the process/procedure? Is it in the cross section, and is there a line items in the bid packages? Ed Dendor/JEA developing procedure, will check on time line.

**ACTION ITEM:**

**Ed Dendor/Joe Miller**

Mr. Mousa wants more details at April 19, meeting on this telecommunication issue. Time line on procedure. Resolution requires that a consultant be hired. Mr. Mousa strongly encourages acceleration of this issue, (hiring of consultant). Mr. Miller stated there will be an update of information at the April 19, 2002, meeting to include, but not limited to: What has been accomplished so far? Where has it been accomplished? Cost of conduit/fiber per foot? Who will pay for it? Who will own it? Who will maintain it? Should it be privatized or be owned by a municipality? Wants estimate of financial cost if done now vs later.

General/Jax Tracs

Program Managers working with Alice Jones for input of more information into the Website, on road projects schedule, cost, cash flows, etc.  
Shari Shuman needs cash flows. (Every expenditure).

Meeting adjourned at 11:05 a.m.

Next meeting is April 19, 2002, 9:00 a.m. – 11:00 a.m., JTA Boardroom